

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 27th day of April 2026, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioners on the Board, to-wit:

Commissioners	Position
Mark Zambardino	President
Robert “Lee” Barnett	Vice President
Wade Witt	Treasurer
Ryan Rosson	Secretary
John Johnson	Commissioner

All said Commissioners were present, except for Commissioner Ryan Rosson. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel
Kenneth Galloway	Jefferson County Emergency Services District, No. 1, Inc. (“Department”)

At 6:02 p.m., President Zambardino announced that a quorum was established and then asked Chief Gonzales to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 4 – Public Comment.

President Zambardino called for public comment. There were none, and therefore, President Zambardino referred the Commissioners to Agenda Item No. 5.

Agenda Item No. 5 – Review, discuss, and approve minutes of the March 30, 2026 Regular Meeting.

President Zambardino then asked the Commissioners and staff to review the minutes from March 30, 2026. In response, the Commissioners and staff responded that the minutes, as presented, were correct and ready to be signed.

There being no changes, a motion was made by Commissioner John Johnson to approve the minutes as presented of the March 30, 2026 Regular Meeting minutes. This motion was seconded by Commissioner Wade Witt and unanimously approved by all the Commissioners present.

Agenda Item No. 6 – Review, approve, and take-action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.

President Zambardino then called on Mr. Robert Ring to present the financials for March 2026. Mr. Ring then informed the Commissioners that the District's beginning balance in its checking account at Stellar Bank was \$25,797.00. During the month, there was a Tax Deposit of \$32,903.89 and no other miscellaneous deposits. In addition, the checking account was reduced by (\$20,368.59) due to invoices paid in March 2026. After considering expenses paid during the meeting, the ending balance in the District's checking account for the month was \$38,332.30. (See Exhibit "A-1").

Mr. Ring then addressed the District's savings account at Stellar Bank. The beginning balance in the account as of March 1, 2026 was \$11,180.44 and after receiving an interest payment of \$1.43 during the month, the ending balance was \$11,181.87. (See Exhibit "A-1").

Next, Mr. Ring referred the Commissioners to the TexSTAR account section of the report. At the beginning of March 2026, the District's balance in the account was \$413,253.14. During the month, the account earned \$1,281.44 in interest and received no transfer from the District's checking account, resulting in an ending balance for March 2026 of \$414,534.58. (See Exhibit "A-1").

Combined, Mr. Ring advised that the District's funds available were \$464,048.75. However, after considering the funds reserved for the purchase of real estate and equipment, the District's unrestricted funds were \$341,048.75, which is an increase of \$13,818.17 from February 2026. (See Exhibit "A-1").

Mr. Ring then presented the Department's savings account balance at Stellar Bank for March 2026. During the month, no interest was paid and the balance remained at \$15,417.84. (See **Exhibit "A-2"**).

Mr. Ring also reviewed the invoices to be paid during the meeting. Per Mr. Ring, the total expenses to be paid were \$27,161.07. A summary of the invoices is set forth in **Exhibit "A-3"**.

The Commissioners were then asked to review the District's Financial Statements and Check Reconciliation for March 2026. (See **Exhibit "A-4"**). Per Mr. Ring, as of the meeting, everything was in order and within the budget. Mr. Ring also recommended that the Commissioners transfer \$20,000.00 from the District's TexSTAR account to the District's checking account at Stellar Bank.

Lastly, the Commissioners reviewed the District's Financial Statements and Check Reconciliation for March 2026. (See **Exhibit "A-4"**). Per Mr. Ring, as of the meeting, everything was in order but there will need to be a budget amendment at the next meeting.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Robert Barnett, made a motion to approve the: (i) March 2026 District and Department Account Summaries; (ii) approve the March 2026 Financial Statements and Check Reconciliation; (iii) authorize payment of invoices in the amount of \$27,161.07; and (iv) transfer of \$20,000.00 from the District's TexSTAR account to the District's checking account at Stellar Bank. This motion was seconded by Commissioner Wade Witt and unanimously approved by all the Commissioners present.

Agenda Item No. 7 – Discuss and take-action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grant requests.

President Zambardino then called for a report on staffing matters and equipment purchases or repair needs. Chief Gonzales informed the Commissioners that there were still approximately six (6) to eight (8) open shifts for May 2026. Chief Gonzales next reported that Engine 12 was waiting to go in for engine repairs. Chief Gonzales then advised the Commissioners that the District, through Chief Gonzales, had submitted a grant request to Firehouse Subs and was still waiting on a response. The grant request was for an SCBA fill station. Lastly, Chief Gonzales and the Commissioners discussed the District's ongoing process of becoming a

regulated fire department and the criteria required for the District to become a regulated fire department through the Texas Commission on Fire Protection. No action was required by the Commissioners on this Agenda Item.

Agenda Item No. 8 – Discuss and take-action, if necessary, on requesting an extension for the June 1, 2026 audit deadline date.

President Zambardino then called on Attorney Oxford to discuss the District’s annual audit deadline. Attorney Oxford advised the Commissioners that the District was required to submit its October 1, 2024 through September 30, 2025 audit to the Jefferson County Commissioners Court by June 1, 2026, but that Section 775.082(d) of the Texas Health and Safety Code permits the Commissioners Court to grant a thirty (30) day extension if requested by the District. Mr. Ring then stated that the District was coordinating with its auditors to complete the audit but due to the auditors’ schedule, they had not yet been able to visit the District’s offices to perform the necessary review of the District’s files. For that reason, it was recommended that the District request a thirty (30) day extension of the June 1, 2026 audit filing deadline, extending the deadline to July 1, 2026.

Thereafter, Commissioner Robert Barnett made a motion to authorize the District, through Attorney Oxford, to request from the Jefferson County Commissioners Court an extension of the June 1, 2026 audit deadline to July 1, 2026, pursuant to Section 775.082(d) of the Texas Health and Safety Code, and to request that the matter be placed on the agenda for the next available Jefferson County Commissioners Court meeting for consideration and approval. This motion was seconded by Commissioner John Johnson and unanimously approved by all Commissioners present.

Agenda Item No. 9 – Chief’s Report.

Lastly, the Commissioners were asked to review the March 2026 run reports set forth below. Per the Chief, in March, the District responded to thirteen (13) calls.

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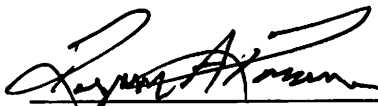
Date / Time	Response Address	Nature of Call	Disposition
*3/5/26 - 09:30	Hwy #105	Unauthorized burning	Advised resident of Burn Ban
*3/11/26 - 13:23	Wayside Dr.	Fall from ladder	AEMS transported to St. Elizabeth
3/12/26 - 05:58	Broussard Rd.	OB complications	Units cancelled - Pt went by POV
*3/13/26 - 15:06	Aspen Ln.	Cardiac arrest	AEMS transported to St. Elizabeth
*3/16/26 - 15:30	Old Sour Lake Rd.	Fall - no injuries	Public assist only
*3/17/26 - 14:40	Old Sour Lake Rd.	Fall - no injuries	Public assist only
*3/20/26 - 14:48	Leaning Oaks Dr.	Downed power line	No hazard - awaited Entergy
*3/20/26 - 14:50	Sweet Gum Rd.	Grass fire/downed line	Extinguished fire
**3/22/26 - 05:24	Tram Rd.	Breathing problems	AEMS transported to Baptist
*3/27/26 - 08:31	Old Sour Lake Rd.	Fall - no injuries	Public assist only
*3/27/26 - 15:56	Alford Oaks Dr.	Grass/woods fire	Extinguished fire
**3/28/26 - 22:23	Tram Rd.	Breathing problems	AEMS transported to Baptist
*3/31/26 - 12:16	Old Sour Lake Rd.	Grass fire	Unable to locate - cancelled


* Day FF

** Night FF

There being no other matters to discuss, President Zambardino thanked the Commissioners for attending and announced that the next Regular Meeting of the District will be on May 27, 2026, at 6:00 p.m., because the regular meeting date of May 25, 2026 falls on Memorial Day. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:57 p.m. This motion was seconded by Commissioner Wade Witt and was unanimously approved by all the Commissioners present.

ATTEST:


 Position: Secretary
 Date: 5/27/26


 Position: Vice President
 Date: 5/27/26