

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 26<sup>th</sup> day of January 2026, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioners on the Board, to-wit:

<b>Commissioners</b>	<b>Position</b>
John Johnson	President
Mark Zambardino	Treasurer
Robert “Lee” Barnett	Secretary
Wade Witt	Commissioner
Ryan Rosson	Commissioner

All said Commissioners were present. In addition to the above-named Commissioners, the following persons were also present:

<b>Attendee</b>	<b>Position</b>
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel

At 6:13 p.m., President Johnson announced that a quorum was established and then President Johnson led the group in prayer and the Pledge of Allegiance.

**Agenda Item 3 - Oath of Office.**

Thereafter, Commissioners Zambardino and Barnett executed their respective Oath of Office and Statement of Officer at the meeting and were duly sworn in. The Board also acknowledged that Commissioner Rosson, who was recently appointed, had previously executed his Oath of Office and Statement of Officer and was sworn in prior to the meeting by the Jefferson County Commissioners Court.

**Agenda Item No. 5 – Public Comment.**

President Johnson called for public comment. There being none, President

Johnson asked that the Commissioners turn to Agenda Item No. 6.

**Agenda Item No. 6 – Conduct Election of New Officers.**

The Board then conducted the election of officers for the District. Commissioner John Johnson nominated Commissioner Mark Zambardino to serve as President, and the nomination was seconded by Commissioner Robert Barnett. Commissioner John Johnson nominated Commissioner Robert Barnett to serve as Vice President, and the nomination was seconded by Commissioner Ryan Rosson. Thereafter, Robert Barnett nominated Commissioner Wade Witt to serve as Treasurer, and the nomination was seconded by Commissioner Ryan Rosson. Lastly, Robert Barnett nominated Commissioner Ryan Rosson to serve as Secretary, and the nomination was seconded by Commissioner Mark Zambardino. A table of the officers nominated as set forth as follows:

<b>Commissioners</b>	<b>Position</b>
Mark Zambardino	President
Robert “Lee” Barnett	Vice President
Wade Witt	Treasurer
Ryan Rosson	Secretary
John Johnson	Commissioner

Following discussion, a motion was made by Commissioner Robert Barnett, to adopt each of the motions set forth above. Commissioner Barnett’s motion was seconded by Commissioner John Johnson, and unanimously approved by all the Commissioners.

**Agenda Item No. 7 – Review, discuss, and approve minutes of the November 24, 2025 Regular Meetings.**

President Zambardino thanked the other Commissioners for the confidence and then asked the Board to address Agenda Item No. 7 and to review and approve the minutes of the November 24, 2025 Regular Meeting minutes. The Commissioners reviewed the minutes of the meeting and were informed by Mr. Robert Ring that the minutes were ready to be signed.

There being no changes, a motion was made by Commissioner Robert Barnett to approve the minutes as presented of the November 24, 2025 Regular Meeting minutes. This motion was seconded by Commissioner John Johnson and unanimously approved by the Commissioners.

**Agenda Item No. 8 – Review, approve, and take action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.**

Because there was no District meeting in December, President Zambardino called on Mr. Robert Ring to present the financials for November of 2025 and invoices that would have been presented during the December 2025 Regular Meeting and the December 2025 financials and invoices as are usually presented during the meeting. Mr. Ring first addressed the November financials. A summary of the checking account balances at Stellar Bank is set forth below.

<b>Monthly Financial Report</b>		
	<b>Nov-25</b>	<b>Dec-25</b>
<b>Stellar Bank Checking</b>		
<b>Beginning Balance</b>	<b>\$26,574.20</b>	<b>\$15,602.50</b>
<b>Credits</b>		
Tax Deposits	\$4,566.25	\$14,348.82
Misc. Deposits	\$15,832.00	\$15,000.00
<b>Total Credits</b>	<b>\$20,398.25</b>	<b>\$29,348.82</b>
<b>Debits</b>		
Fees	\$0.00	\$0.00
Transfer to TexSTAR	\$0.00	\$0.00
Check Register	(\$31,369.95)	(\$13,230.11)
<b>Total Debits</b>	<b>(\$31,369.95)</b>	<b>(\$13,230.11)</b>
<b>Ending Balance</b>	<b>\$15,602.50</b>	<b>\$31,721.21</b>

See Exhibit “A-1”.

Per Mr. Ring, in November 2025, the Miscellaneous Deposits were the result of transferring funds from the District’s TexStar account to the checking account to cover expenses and excess Texas A&M Forest Service funds that is annually distributed for worker’s compensation.

Next, Mr. Ring reviewed the balance in the District’s savings account at Stellar Bank and Texstar, which are summarized below.

<b>Stellar Bank Savings</b>	<b>Nov-25</b>	<b>Dec-25</b>
<b>Beginning Balance</b>	<b>\$11,174.07</b>	<b>\$11,175.57</b>
Interest Earned	\$1.50	\$1.55

Deposits		
Withdraws		
<b>Ending Balance</b>	<b>\$11,175.57</b>	<b>\$11,177.12</b>
<b>TexSTAR</b>		
<b>Beginning Balance</b>	<b>\$289,558.81</b>	<b>\$275,486.41</b>
Interest Earned	\$927.60	\$871.63
Deposits		
Withdraws	(\$15,000.00)	(\$15,000.00)
<b>Ending Balance</b>	<b>\$275,486.41</b>	<b>\$261,358.04</b>

See Exhibit "A-1".

Following the review of the District's accounts, Mr. Ring referred the Commissioners to the Recapitulation and Reserve Fund Section of the report. As shown below, the fund balances increased between November and December 2025 because of the receipt of property tax revenue.

<b>RECAPITULATION</b>		
Stellar Bank Checking	\$15,602.50	\$31,721.21
Stellar Bank Savings	\$11,175.57	\$11,177.12
TexSTAR	\$275,486.41	\$261,358.04
<b>Total Fund Balances</b>	<b>\$302,264.48</b>	<b>\$304,256.37</b>
<b>RESERVE FUNDS</b>		
Land Acquisition	\$100,000.00	\$100,000.00
Equipment Acquisition	\$23,000.00	\$23,000.00
<b>Total Reserve Funds</b>	<b>\$123,000.00</b>	<b>\$123,000.00</b>
<b>Total Unrestricted Assets</b>	<b>\$179,264.48</b>	<b>\$181,256.37</b>

See Exhibit "A-1".

Mr. Ring then turned to the balance in the Jefferson County Emergency District No. 1, Inc.'s ("Department") savings account Stellar Bank for November 2025 and December 2025. Per Mr. Ring, the balance for this account was \$16,114.02 in November of 2025 but increased by \$10.25 because a resident donated \$200.00 but staff gave \$189.75 in gift cards to the dispatchers at Orange County Emergency Services District No. 2 (i.e., contract dispatchers for the District) for Christmas and the \$10.25 was the balance remaining. (See Exhibit "A-2").

Next, Mr. Ring reviewed the invoices paid in December 2025 in the absence

of the Board meeting and the invoices that needed to be paid during the January 2026 meeting. Per Mr. Ring, the expenses paid in December were \$13,230.11 and the invoices to be paid during the meeting amounted to \$16,834.41. (See Exhibit “A-3”).

Mr. Ring then presented the financial statements for November 2025 and December 2025 as well as the check register and reconciliation. Per Mr. Ring, everything was in order. (See Exhibit “A-4”).

Thereafter, the Commissioners held a discussion regarding the resignation of Commissioner Simmons and the need to update the District’s signature cards at District’s banking institutions. Attorney Oxford recommended that the Commissioners approve a motion to remove Commissioner Simmons from the signature cards but in his place, Attorney Oxford recommended that all the Commissioners be listed as signers on the account. The Commissioners concurred.

Lastly, Mr. Ring reported that the District began to receive property tax revenues in January and recommended that the District transfer \$100,000.00 from the Checking account to the TexSTAR account.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Robert Barnett, made a motion to approve the: (i) November and December 2025 District and Department Account Summaries; (ii) approve the invoices paid in December 2025 and the invoices to be paid during the meeting; (iii) approve the November and December 2025 Financial Statements and Check Reconciliation; (iv) authorize the transfer of \$100,000.00 from the Checking account to the TexSTAR account; and (v) authorized Hoyt Simmons be removed from the District’s bank accounts and to add all the Commissioners as Authorized signors on the District’s accounts. This motion was seconded by Commissioner Ryan Rosson and unanimously approved by all the Commissioners present.

**Agenda Item No. 9 – Discuss and take action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grant requests.**

President Zambardino next called for a report on staffing matters and any equipment purchases or repair needs. Chief Gonzales stated that there were no equipment issues to report and that no equipment purchases were necessary during the month. He further reported that in February 2026, there were only three (3) open shifts remaining for the paid firefighters.

Otherwise, no action was required by the Commissioners on this Agenda Item.

**Agenda Item No. 10 – Discuss and take action, if necessary, for setting the meeting dates for 2026**

Chief Gonzales and Mr. Ring reported that no action was necessary on this agenda item, as the regularly scheduled meeting dates, set for the fourth (4th) Monday of each month, will remain suitable for the year.

No action was taken on this agenda item.

**Agenda Item No. 11 – Discuss and take action, if necessary, on adopting an Amended and Restated Service Agreement with the Department.**

Chief Gonzales requested that this agenda item be tabled, pending review of the status of the Department, and further review of the proposed agreement.

The Commissioners agreed and then a motion was made by Commissioner Robert Barnett to table this agenda item. The motion to table was seconded by Commissioner John Johnson and unanimously approved by all the Commissioners.

**Agenda Item No. 12 – Discuss and take-action, if necessary, on the status of Jefferson County Emergency District No. 1, Inc.**

Likewise, Chief Gonzales requested that this agenda item be tabled, pending review of the status of the Department and further internal discussions with the Department as well as a review of applicable state law considerations on becoming a certified fire department.

As with before, a motion was made by Commissioner Robert Barnett to table this agenda item. The motion to table was seconded by Commissioner John Johnson and unanimously approved by all the Commissioners.

**Agenda Item No. 13 – Chief's Report.**

Lastly, the Commissioners were asked to review the November and December 2025 run reports set forth below. Per the Chief, in November, the District responded to thirty-two (32) calls. In December, the District responded to nineteen (19) calls.

## November 2025 Call Report


Date / Time	Response Address	Nature of Call	Disposition
*11/2/25 - 13:09	Old Sour Lake Rd.	Mutual aid-grass fire	Assisted with extinguishment
*11/3/25 - 14:56	Hwy 90	Mutual aid-grass fire	Assisted with extinguishment
*11/8/25 - 12:30	Sweet Gum Rd.	Motor vehicle accident	1 pt. transferred to ER.
*11/8/25 - 13:53	Moss Hill Dr.	Welfare check	AEMS transferred to St. Elizabeth
*11/8/25 - 16:45	Flynn Dr.	Chest pains	AEMS transferred to St. Elizabeth
*11/8/25 - 18:19	Rolling Hills Dr.	Breathing problems	AEMS transferred to Baptist
*11/8/25 - 19:40	River Rd. @ Moss Hill	Unauthorized burning	Extinguished fire
*11/9/25 - 13:34	Village Ln.	Downed power line	Scene turned over to Entergy
11/10/25 - 03:41	Koawood Ln.	Fall w/ injuries	AEMS transported to Baptist
*11/10/25 - 13:33	Innwood Dr.	Fall w/ injuries	AEMS transported to St. Elizabeth
11/10/25 - 19:10	Moss Hill Dr.	Fence line fire	Extinguished fire
*11/11/25 - 11:09	Tolivar Canal Rd.	Grass fire	Extinguished fire
*11/11/25 - 15:51	Frio St.	Pt. not breathing	AEMS transported to St. Elizabeth
*11/12/25 - 12:51	Tanoak Dr.	Respiratory difficulty	AEMS obtained refusal
*11/12/25 - 15:16	Duncan Rd.	Fire alarm activation	False activation
11/14/25 - 18:42	Forest Trail Cir.	Cardiac arrest	Scene turned over to JCSO
*11/15/25 - 09:21	Hwy #105	Lift assist	AEMS transported to St. Elizabeth
*11/15/25 - 11:04	Tallow Dr.	Breathing problems	AEMS transported to St. Elizabeth
**11/16/25 - 01:09	Rosewood Dr.	Laceration	AEMS transported to St. Elizabeth
**11/16/25 - 01:28	Moore Rd.	Unconscious	AEMS obtained refusal
*11/17/25 - 17:07	Hwy #105	Possible stroke	Cancelled enroute
*11/18/25 - 10:12	Reins Road	Unresponsive	AEMS transported to Baptist
*11/19/25 - 07:55	Henderson Ave.	Mutual aid-grass fire	Cancelled enroute
11/19/25 - 19:18	Hwy #105	MVA	AEMS obtained refusal
**11/22/25 - 19:31	Forest Trail Cic	Abdominal pains	AEMS transported to St. Elizabeth
11/24/25 - 06:07	Reins Rd.	Breathing problems	AEMS obtained refusal
*11/24/25 - 09:40	S Broadway St.	Mutual aid - medical	Cancelled enroute
*11/25/25 - 08:29	Forest Trail Cic	Chest pains	AEMS transported to St. Elizabeth
*11/26/25 - 12:59	Hwy #105	Possible stroke	AEMS transported to Baptist
*11/26/25 - 15:07	Rolling Hills Dr.	Man-down	Pt. turned over to AEMS
*11/26/25 - 15:16	Tolivar Canal Rd.	Grass fire	Extinguished fire
*11/28/25 - 07:59	Forest Trail Cir.	Respiratory difficulty	AEMS transported to Baptist


## December 2025 Call Report

Date / Time	Response Address	Nature of Call	Disposition
*12/5/25 - 10:39	Chimney Rock	Vehicle unlock	Unlocked vehicle w/ child inside
*12/5/25 - 13:49	River Rd.	Child unresponsive	AEMS transferred to St. Elizabeth
12/8/25 - 06:46	Reins Rd.	Downed power line	Entergy made repairs
*12/9/25 - 11:32	Tallamar Dr.	Chest pains	AEMS transferred to St. Elizabeth
12/10/25 - 20:44	Moore Rd.	Odor investigation	No hazard found
12/11/25 - 23:09	Hwy 105	Mutual aid - request	Structure fire
12/14/25 - 20:31	Leaning Oaks	Structure fire	Electical fire/extinguished
12/16/25 - 18:12	Tallow Dr.	Diabetic episode	AEMS transferred to St. Elizabeth
12/19/25 - 22:31	Woodway Blvd.	Structure fire-mutual aid	Cancelled enroute
12/21/25 - 12:23	Hwy 105	Seizures	AEMS obtained refusal
*12/23/25 - 08:47	Koawood Ln.	Chest pains	AEMS transported to St. Elizabeth
*12/23/25 - 16:40	Moore Rd.	Structure fire	Extinguished fire
*12/23/25 - 19:22	Hwy 105	MVA	No injuries
12/25/25 - 11:41	Tram Rd.	Respiratory difficulty	AEMS transported to ER
*12/26/25 - 14:26	Balsa Ln.	Allergic reaction	AEMS transported to St. Elizabeth
12/28/25 - 19:49	Keith Rd.	MVA	1 vehicle accident/no injuries
*12/29/25 - 14:41	Glaze Rd.	Grass fire-mutual aid	AEMS tAssisted with brush fire
12:30/25 - 06:52	Old Sour Lake Rd.	Fall - no injuries	Lift assist
12/30/25 - 17:59	Hwy 105	MVA	1 pt transported to ER

There being no other matters to discuss, President Zambardino thanked the Commissioners for attending and set the next meeting. He then advised that the next Regular Meeting of the District will be on February 23, 2026, at 6:00 p.m. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:57 p.m. This motion was seconded by Commissioner Ryan Rosson and was unanimously approved by all the Commissioners.

**ATTEST TO:**

  
Position: Commissioner  
Date: 2-23-26

  
Position: President  
Date: 2-23-2026