

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 25<sup>th</sup> day of August 2025, at 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioners on the Board, to-wit:

<b>Commissioners</b>	<b>Position</b>
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Robert “Lee” Barnett	Secretary
Wade Witt	Commissioner

All said Commissioners were present, with the exception of Commissioner Witt. In addition to the above-named Commissioners, the following persons were also present:

<b>Attendee</b>	<b>Position</b>
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel
Mr. Kenneth Galloway	Volunteer Fire Department

At 6:05 p.m., President Johnson announced that a quorum was established and then led the group in prayer and the Pledge of Allegiance.

**Agenda Item No. 4 – Public Comment**

President Johnson called for public comment. There being none, President Johnson asked that the Commissioners turn to Agenda Item No. 5

**Agenda Item No. 5 - Discuss and take action, if necessary, on approving the minutes from the July 28, 2025 Regular Meeting.**

The Commissioners were then asked to review and approve the minutes of the July 28, 2025 Regular Meeting. The Commissioners reviewed the minutes of the

meeting and were informed by Mr. Robert Ring that the minutes were in order to be signed.

There being no changes, a motion was made by Commissioner Zambardino, which was seconded by Secretary Barnett and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the July 28, 2025 Regular Meeting.

**Agenda Item No. 6 – Review, approve, and take action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.**

President Johnson then called on Mr. Robert Ring to present the financials for July 2025. Mr. Ring then informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$21,186.17. During the month, there was a Tax Deposit of \$3,227.78 and a deposit of \$16,079.67, which included a transfer from the Texstar account in the amount of \$15,000.00 and the receipt of a payment of \$1,079.67 from Texas Mutual. After considering the expenses paid during the July meeting of \$23,968.89, the ending balance in the District's checking account for the month was \$16,524.76. (*See Exhibit "A-1"*).

Mr. Ring then addressed the District's savings account at Stellar Bank. The beginning balance in the account as of July 1, 2025 was \$11,167.64 and after receiving an interest payment of \$1.61 during the month, the ending balance was \$11,169.25. (*See Exhibit "A-1"*).

Next, Mr. Ring then referred the Commissioners to the TexSTAR account section of the report. At the beginning of July 2025, the District's balance in the account was \$364,758.00. During the month, the account was credited with \$1,311.17 in interest but after accounting for the \$15,000.00 transfer to the District's checking account, the ending balance for July 2025 in the TexSTAR account was \$351,069.17. (*See Exhibit "A-1"*).

Combined, Mr. Ring advised that the District's funds available were \$378,763.15. However, after considering funds reserved for the purchase of real estate and equipment, the District's unrestricted funds were \$255,763.15. (*See Exhibit "A-1"*).

Mr. Ring then presented the Department's savings account balance at Stellar Bank for July 2025. The balance in the account remained at \$16,114.02. (*See Exhibit "A-2"*).

Next, Mr. Ring reviewed the invoices to be paid during the meeting. Per Mr. Ring, the total expenses to be paid were \$13,050.60. A summary of the invoices is set forth in **Exhibit “A-3”**.

The Commissioners then reviewed the District’s balance sheet and Income Statement through July 2025. *See Exhibit “A-4”*. Following this review, Mr. Ring recommended that the Commissioners amend the FY 2024-25 Budget and presented them with a proposed amendment, a copy of which is attached hereto as **Exhibit “A-5”**. As of the meeting, all financial matters remained in order and within budget.

Lastly, Mr. Ring then recommended that the Commissioners transfer \$15,000.00 from the TexSTAR account to the District’s checking account. The Commissioners agreed with the recommendation.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Zambardino made a motion to approve the: i) July 2025 District and Department Account Summaries; ii) approve the invoices to be paid during the meeting; iii) approve the July 2025 financial statements; iv) authorize the transfer of \$15,000.00 from the TexSTAR account to the District’s checking account; and v) approve the Amended FY 2024-25 Budget. This motion was seconded by Commissioner Barnett and unanimously approved by all the Commissioner’s present.

**Agenda Item No. 7 – Discuss and take action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grant requests.**

President Johnson then called on Mr. Ring to discuss matters under Agenda Item No. 7. Per Mr. Ring, in September, the District still had ten (10) shifts open.

Mr. Ring reported that there had been no major apparatus/equipment repairs recently, and that the District is still working on the winch for Brush 11. Otherwise, all District apparatus and equipment are operating properly. He stated that the District plans to apply for grants in the fall through Motiva and Firehouse Subs.

Otherwise, no action was taken on this Agenda Item.

**Agenda Item No. 8 - Discuss and take-action, if necessary, to accept and approve the District’s 2025 Certified Appraisal Roll and 2025 Tax Rate**

### **Calculation Worksheet.**

Following the discussion on the personnel and equipment, the Board was presented with and reviewed the District's 2025 Certified Appraisal Roll dated July 21, 2025, as prepared and provided by the Jefferson Central Appraisal District, and the District's 2025 Certified Tax Rate Calculation Worksheet dated August 5, 2025, as prepared and provided by the Jefferson County Tax Assessor/Collector, copies of which are attached hereto as **Exhibit "B"** and **Exhibit "C"**, respectively. In addition, copies of the 2025 Certified Appraisal Roll and 2025 Tax Rate Calculation Worksheet, along with the Notice About 2025 Tax Rates, will be posted on the District's website.

Following the discussion on the tax rate and certified appraisal roll, Commissioner Barnett made a motion to accept and approve the 2025 Certified Appraisal Roll and the 2025 Certified Tax Rate Calculation Worksheet. This motion was seconded by Commissioner Zambardino and unanimously approved by all the Commissioner's present.

### **Agenda Item No. 9 - Discuss and take-action, if necessary, on the District's *Proposed* FY 2025-26 Budget and *Proposed* 2025 Tax Rate.**

The Board was then presented with and reviewed the District's *Proposed* FY 2025-26 budget, a copy of which is attached hereto as **Exhibit "D"**, and the District's *Proposed* 2025 Tax Rate, being \$0.064226/\$100 (Voter Approval Rate). Additionally, a copy of the *Proposed* FY 2025-26 Budget will be posted on the District's website.

Mr. Oxford then explained the tax rate notice requirements. The Board announced that a public hearing will be held on Monday, September 29, 2025, beginning at 6:00 p.m., with a regular meeting to immediately follow, during which the Board will take action to approve the District's FY 2025-26 budget and adopt the District's 2025 tax rate. Mr. Oxford also advised that after he submits the proposed tax rate information, the Tax Office will prepare the required Small Taxing Unit Notice, which will be published in the newspaper and posted on the District's website.

After review and discussion, Commissioner Barnett made a motion to approve the District's *Proposed* FY 2025-26 Budget as presented, and the District's *Proposed* 2025 Tax Rate of \$0.064226/\$100 (Voter Approval Rate). The motion was seconded by Commissioner Zambardino and unanimously approved by all the

Commissioner's present. The results of the Board vote on the matter were: For: President Johnson, Vice-President Simmons, Secretary Barnett, and Treasurer Zambardino; Against: None; Present and Not Voting: None; and, Absent and Not Voting: Commissioner Witt.

### **Agenda Item No. 10 – Chief's Report.**

Lastly, the Commissioners were asked to review the July 2025 run report that is summarized below. Per Mr. Ring, in July, the District responded to seventeen (17) calls.

<b>Date / Time</b>	<b>Response Address</b>	<b>Nature of Call</b>	<b>Disposition</b>
7/1/25 - 04:12	Tram Rd	Motor vechile accident	AEMS obtained refusal
7/3/25 - 20:59	Reins Rd	Fall with injury	AEMS trasported to St. Elizabeth
7/4/25 -21:13	Hwy #105	Motor vechile accident	AEMS transported 1 to St. E.
*7/8/25 - 16:31	Michael Rd	Medical alert activation	Accidental activation
7/9/25 - 18:20	Hwy #105	Natural gas leak	No hazard - CP Entergy on scene
*7/13/25 - 14:50	Reins Rd	Chest pains	Pt. left in POV prior to arrival
7/14/25 - 15:21	Keith Rd/Dishman Rd	Motor vechile accident	No injurites
7/17/25 - 05:51	Hwy #105	Cardiac arrest	AEMS trasported to Baptist
7/19/25 - 13:50	Moore Rd	Motorcycle fire	Extinguished fire - AEMS 1 pt.
7/19/25 - 18:45	Dishman Rd	Fire alarm activation	No fire - reset system
*7/22/25 - 12:54	Moore Rd	Irregular breathing	AEMS trasported to Baptist
7/22/25 - 18:54	Wayside Dr	Chest Pains/Anxiety	AEMS transported to St. Elizabeth
7/23/25 - 10:19	Wayside Dr	Diminished LOC	AEMS trasported to St. Elizabeth
*7/24/25 - 10:31	Moore Rd	Fall w/ in jury	AEMS trasported to St. Elizabeth
7/25/25 - 16:31	River Oaks Blvd	Personal injury	JCSO transported to Baptist
7/30/25 - 16:02	Gentry Rd	Disoriented person	AEMS trasported to St. Elizabeth
7/31/25 - 11:56	Sweetgum Rd	Structure fire	Extinguished fire

\* Day FF's - 4

\*\* Night FF's - 0

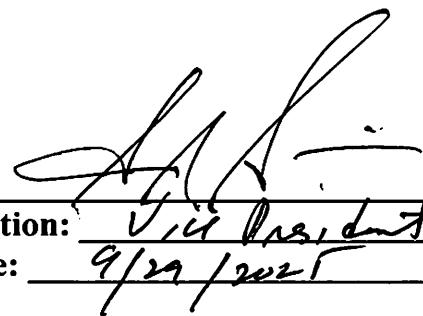
### **Agenda Item No. 11 – Such other matters that may come before the Board.**

No other matters were brought before the Commissioners.

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and set the next meeting. He then advised that the next Regular Meeting of the District will be on September 29, 2025, at 6:00 p.m. Thereafter, Commissioner Simmons made a motion to adjourn the meeting at 6:50 p.m. This motion was seconded by Commissioner Barnett and unanimously approved by all the Commissioners present.

ATTEST TO:

  
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Position: PRESIDENT  
Date: 9-29-2025

  
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Position: Vice President  
Date: 9/29/2025