

**MINUTES OF THE P REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 27th day of May 2025, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioner on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Robert “Lee” Barnett	Secretary
Wade Witt	Director

All said Commissioners were present except Director Witt. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel

At 6:03 p.m., President Johnson announced that a quorum was established and asked Chief Gonzales to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 4 – Public Comment

President Johnson called for public comment. There being none, President Johnson referred the Commissioners to Agenda Item No. 5.

Agenda Item No. 5 - Discuss and take-action, if necessary, on approving the minutes from the April 28, 2025 Regular Meeting.

The Commissioners were then asked to review and approve the minutes of the April 28, 2025 Regular Meeting. The Commissioners reviewed the minutes of the meeting and were informed by Mr. Robert Ring that the minutes were in order to be

signed.

There being no additional change, a motion was made by Commissioner Robert Barnett, which was seconded by Commissioner Mark Zambardino and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the April 28, 2025 Regular Meeting.

Agenda Item No. 6— Review, approve, and take-action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.

President Johnson then called on Mr. Robert Ring to present the financials for April 2025. Mr. Ring then informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$35,844.81. During the month, there was a Tax Deposit of \$5,805.54 and no other deposits. After considering the expenses paid during the April meeting of \$15,222.95, the ending balance in the District's checking account for the month was \$26,427.40. (*See Exhibit "A-1"*).

Mr. Ring then addressed the District's savings account at Stellar Bank account. The beginning balance in the account as of April 1st 2025 was \$11,161.62 and after receiving an interest payment of \$1.38 during the month, the ending balance was \$11,163.00. (*See Exhibit "A-1"*).

Next, Mr. Ring referred the Commissioners to the Texstar account section of the report. At the beginning of April 2025, the District's balance in the account was \$410,497.16. During the month, the account was credited \$1,460.55 for an interest. Therefore, the ending balance in the account was \$411,957.71 at the end of the month. (*See Exhibit "A-1"*)

Combined, Mr. Ring advised that the District's funds available were \$449,548.11. However, after considering funds reserved for the purchase of real estate and equipment, the District's unrestricted funds were \$326,548.11. (*See Exhibit "A-1"*)

Mr. Ring then presented the Department's savings account balance at Stellar Bank for April 2025. The amount in the account remains at \$16,114.02. (*See Exhibit "A-2"*).

Next, Mr. Ring reviewed the outstanding invoices to be paid and approved at the current meeting. Per Mr. Ring, the total expenses to be paid were \$7,397.72. (*See Exhibit "A-3"*). A list of the invoices paid, or to be paid, is set forth below.

Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	4/30/2025	5/4/2025	\$149.37
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	4/30/2025	5/7/2025	\$54.63
AT&T	OE-10 Telephone Service	ONLINE	4/30/2025	5/12/2025	\$63.32
Sparklight	OE-18 Internet & TV	AUTO	4/30/2025	5/20/2025	\$99.99
Energy	OE-17 Utilities (Electric & Gas)	AUTO	4/30/2025	5/21/2025	\$189.64
Terry Peddy Pest Control, Inc	OE-23 Station Maintenance	1773	5/6/2025	5/27/2025	\$60.00
Card Service Center	OE-4 Vehicle Main/Repair/Pump Recertification	POP	4/30/2025	5/24/2025	\$78.94
Card Service Center	OE-6 Fuel	POP	4/30/2025	5/24/2025	\$214.14
Card Service Center	OE-23 Station Maintenance	POP	4/30/2025	5/24/2025	\$366.06
Card Service Center	OE-29 Meals	POP	4/30/2025	5/24/2025	\$88.27
John Stone - Unit #171	OE-12 Fuel Reimbursement	1774	5/21/2025	5/27/2025	\$33.04
John Stone - Unit #171	OE-25 Paid Salaries	1774	5/21/2025	5/27/2025	\$360.00
Kaleb Bamer - Unit #176	OE-12 Fuel Reimbursement	1775	5/21/2025	5/27/2025	\$38.08
Kaleb Bamer - Unit #176	OE-25 Paid Salaries	1775	5/21/2025	5/27/2025	\$390.00
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1776	5/21/2025	5/27/2025	\$101.64
Ehren Davis - Unit #177	OE-25 Paid Salaries	1776	5/21/2025	5/27/2025	\$1,150.00
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1777	5/21/2025	5/27/2025	\$117.60
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1777	5/21/2025	5/27/2025	\$693.00
Joshua C. Heinz	AE-4 Legal Expenses	1778	4/30/2025	5/27/2025	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1779	4/30/2025	5/27/2025	\$350.00
Chris Gonzales	AE-13 Staff	1780	4/30/2025	5/27/2025	\$350.00
Chris Gonzales	OE-25 Paid Salaries	1780	4/30/2025	5/27/2025	\$1,600.00
Robert Ring	AE-13 Staff	1781	4/30/2025	5/27/2025	\$500.00
					\$7,397.72

The Commissioners were then asked to review the District's balance sheet and Income Statement through April 2025. (See Exhibit "A-4"). As of the meeting, everything was in order and within the budget.

Lastly, Mr. Ring recommended that the Commissioners transfer \$50,000.00 from the Texstar account to the District's checking account. The Commissioner's agreed with the recommendation.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Mark Zambardino made a motion to approve the: i) April 2025 District and Department Account Summaries; ii) approve the invoices to be paid during the meeting; iii) approve the April 2025 financial statements; and iv) authorized the transfer of \$50,000.00 from the Texstar account to the District's checking account. This motion was seconded by Commissioner Robert Barnett and unanimously approved by all the Commissioner's present.

[Remainder of page intentionally left blank]

Agenda Item No. 7 – Discuss and take-action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grants requests.

This month, the Chief reported on the following matters:

- There were still nine (9) open staffing shifts for June 2026; and
- The District would be applying for a Firehouse Subs grant.

Agenda Item No. 8 - Discuss and take-action, if necessary, on affirming the request for a one (1) month extension to conduct and accept the 2023-2024 audit.

Attorney Oxford asked the Board for authority to request an audit extension for the 2023-2024 audit. Attorney Oxford explained that per the Texas Health and Safety Code, the audits for Emergency Service Districts are to be turned into the county by June 1st. However, there was a provision that enabled the District to ask for a one (1) month extension. Since the audit was not prepared, the District needed to ask for the extension. Meanwhile, the auditor informed staff that he would complete and present the audit results during the June meeting.

Thereafter, a motion was made by Robert Barnett to authorize Attorney Oxford to request a one (1) month extension to submit the District's 2023-2024 audit to the Jefferson County Commissioner's Court pursuant to Sec. 775.082 of the Texas Health and Safety Code. This motion was seconded by Commissioner Mark Zambardino and unanimously approved by all the Commissioner's present.

Agenda Item No. 9 – Chief's Report.

Lastly, the Commissioners were asked to review the April 2025 run report that is summarized below. Per the Chief, in April, the District responded to fifteen (15) calls.

[Remainder of page intentionally left blank]

Date / Time	Response Address	Nature of Call	Disposition
4/2/25 - 02:20	Moore Road	Fall - no injury	Lift assist only - no transport
*4/2/25 - 08:14	Fir Ln.	General illness	AEMS transported to St. Elizabeth
*4/5/25 -18:20	Sequoia Ln.	Smoke alarm activation	No fire - electrical issue with stove
4/7/25 - 00:04	Thousand Oaks	Chest pains	Pt. refusal
4/12/25 - 23:40	Tallow Dr.	Difficulty breathing	AEMS transported to St. Elizabeth
*4/13/25 - 16:50	Hwy #105	Allergic reaction	AEMS transported to Baptist
4/13/25 - 18:31	Old Sour Lake	Fall w/ injury	Assisted AEMS with lifting
4/14/25 - 05:08	Michael Rd.	Medical alert activation	False activation-no pt.
4/15/25 - 15:58	Flynn Rd.	Abnormal breathing	AEMS transported to Baptist
*4/18/25 - 09:51	Reins Rd.	Blood pressure issues	Unknown transport
*4/19/25 - 16:30	Tallow Dr.	Breathing difficulty	AEMS transported to St. Elizabeth
** 4/20/25 - 01:24	Sweet Gum	Breathing difficulty	AEMS transported to St. Elizabeth
4/20/25 -23:29	Reins Rd.	Breathing difficulty	AEMS transported to St. Elizabeth
** 4/27/25 - 03:08	Moore Road	Fire alarm activation	No fire or smoke-false activation
*4/28/25 - 07:57	Balsa Ln.	Unresponsive - seizures	AEMS obtained a refusal

* Day FF's

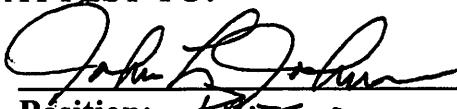
** Night FF's

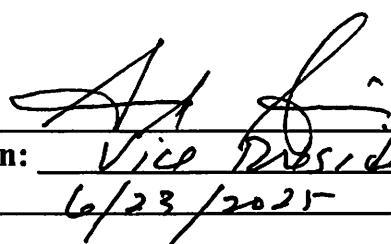
Agenda Item No. 10 – Such other matters that may come before the Board.

No other matters were brought before the Commissioners.

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and then set the next meeting. He then advised that the next Regular Meeting of the District will be on June 23, 2025 at 6:00p.m. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:37 p.m. This motion was seconded by Commissioner Mark Zambardino and was unanimously approved by all the Commissioners.

ATTEST TO:


 Position: PRESIDENT
 Date: 6-23-2025


 Position: Vice President
 Date: 6/23/2025