

**MINUTES OF THE P REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 ("District") was called at 6:00 p.m. on the 28th day of April 2025, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioner on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Robert "Lee" Barnett	Secretary
Wade Witt	Director

All said Commissioners were present except President Johnson and Director Witt. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant

At 6:03 p.m., Vice-President Simmons announced that a quorum was established and asked Chief Gonzales to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 4 – Public Comment

Vice-President Simmons called for public comment. There being none, Vice-President Simmons referred the Commissioners to Agenda Item No. 5.

Agenda Item No. 5 - Discuss and take-action, if necessary, on approving the minutes from the March 24, 2025 Regular Meeting.

The Commissioners were then asked to review and approve the minutes of the March 24, 2025 Regular Meeting. The Commissioners reviewed the minutes of the

meeting and were informed by Mr. Robert Ring that the minutes were in order to be signed.

There being no additional change, a motion was made by Commissioner Mark Zambardino, which was seconded by Commissioner Robert Barnett and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the March 24, 2025 Regular Meeting.

Agenda Item No. 6— Review, approve, and take-action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.

Vice-President Simmons then called on Mr. Robert Ring to present the financials for March 2025. Mr. Ring then informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$36,571.99. During the month, there was a Tax Deposit of \$13,827.65 and no other deposits. After considering the expenses paid during the March meeting of (\$14,554.83), the ending balance in the District's checking account for the month was \$35,844.81. (*See Exhibit "B-1"*).

Mr. Ring then addressed the District's savings account at Stellar Bank account. The beginning balance in the account as of March 1st 2025 was \$11,160.20 and after receiving an interest payment of \$1.42 during the month, the ending balance was \$11,161.62. (*See Exhibit "B-1"*).

Next, Mr. Ring referred the Commissioners to the Texstar account section of the report. At the beginning of March 2025, the District's balance in the account was \$408,990.14. During the month, the account was credited \$1,507.02 for an interest. Therefore, the ending balance in the account was \$410,497.16 at the end of the month. (*See Exhibit "B-1"*)

Combined, Mr. Ring advised that the District's funds available were \$457,503.59. However, after considering funds reserved for the purchase of real estate and equipment, the District's unrestricted funds were \$334,503.59. (*See Exhibit "B-1"*)

Mr. Ring then presented the Department's savings account balance at Stellar Bank for March 2025. The amount in the account remains at \$16,114.02. (*See Exhibit "B-2"*).

Next, Mr. Ring reviewed the outstanding invoices to be paid and approved at

the current meeting. Per Mr. Ring, the total expenses to be paid were \$15,222.95. (See Exhibit "B-3"). A list of the invoices paid, or to be paid, is set forth below.

Paid @ April 2025 Meeting					
Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	3/31/2025	4/4/2025	\$149.37
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	3/31/2025	4/8/2025	\$94.60
AT&T	OE-10 Telephone Service	ONLINE	3/31/2025	4/10/2025	\$63.20
Sparklight	OE-18 Internet & TV	AUTO	3/31/2025	4/20/2025	\$99.99
Entergy	OE-17 Utilities (Electric & Gas)	AUTO	3/31/2025	4/25/2025	\$171.31
Gulf Coast Generators, LLC	OE-24 Annual Generator PM	1757	1/29/2025	4/28/2025	\$550.00
Dan Haver	OE-29 Meals	1758	3/23/2025	4/28/2025	\$38.55
Safe & Sound Security Services	OE-11 Fire Alarm Service	1759	3/25/2025	4/28/2025	\$193.00
Gulf Coast Generators, LLC	OE-24 Annual Generator PM	1760	3/25/2025	4/28/2025	\$338.99
MES Service Company, LLC	OE-21 SCBA Air Pak Testing/Machine	1761	3/31/2025	4/28/2025	\$250.00
ESO Solutions	OE-26 Emergency Reporting (Software)	ONLINE	4/1/2025	4/28/2025	\$2,327.60
Safe & Sound Security Services	OE-11 Fire Alarm Service	1762	4/25/2025	4/28/2025	\$960.00
Card Service Center	AE-6 Office, Postage, Operations, Misc	POP	3/31/2025	4/25/2025	\$16.22
Card Service Center	OE-4 Vehicle Main/Repair/Pump Recertification	POP	3/31/2025	4/25/2025	\$372.77
Card Service Center	OE-6 Fuel	POP	3/31/2025	4/25/2025	\$334.91
Card Service Center	OE-23 Station Maintenance	POP	3/31/2025	4/25/2025	\$24.99
Card Service Center	OE-29 Meals	POP	3/31/2025	4/25/2025	\$75.40
John Stone - Unit #171	OE-12 Fuel Reimbursement	1763	4/23/2025	4/28/2025	\$33.04
John Stone - Unit #171	OE-25 Paid Salaries	1763	4/23/2025	4/28/2025	\$400.00
Kaleb Barner - Unit #176	OE-12 Fuel Reimbursement	1764	4/23/2025	4/28/2025	\$95.20
Kaleb Barner - Unit #176	OE-25 Paid Salaries	1764	4/23/2025	4/28/2025	\$1,137.00
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1765	4/23/2025	4/28/2025	\$67.76
Ehren Davis - Unit #177	OE-25 Paid Salaries	1765	4/23/2025	4/28/2025	\$770.00
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1766	4/23/2025	4/28/2025	\$235.20
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1766	4/23/2025	4/28/2025	\$1,317.00
Gabe Luke - Unit #183	OE-12 Fuel Reimbursement	1767	4/23/2025	4/28/2025	\$394.80
Gabe Luke - Unit #183	OE-25 Paid Salaries	1767	4/23/2025	4/28/2025	\$548.83
Jacob Bilbo - Unit #185	OE-12 Fuel Reimbursement	1768	4/23/2025	4/28/2025	\$122.22
Jacob Bilbo - Unit #185	OE-25 Paid Salaries	1768	4/23/2025	4/28/2025	\$891.00
Joshua C. Heinz	AE-4 Legal Expenses	1769	3/31/2025	4/28/2025	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1770	3/31/2025	4/28/2025	\$350.00
Chris Gonzales	AE-13 Staff	1771	3/31/2025	4/28/2025	\$350.00
Chris Gonzales	OE-25 Paid Salaries	1771	3/31/2025	4/28/2025	\$1,600.00
Robert Ring	AE-13 Staff	1772	3/31/2025	4/28/2025	\$500.00
					\$15,222.95

The Commissioners were then asked to review the District's balance sheet and Income Statement through March 2025. (See Exhibit "B-4"). As of the meeting, everything was in order and within the budget.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Robert Barnett made a motion to approve the: i) March 2025 District and Department Account Summaries; ii) approve the invoices to be paid during the April 28, 2025 meeting; and iii) approve the March 2025 financial statements. This motion was seconded by Commissioner Mark Zambardino and unanimously approved by all the Commissioner's present.

**Agenda Item No. 7 – Discuss and take-action, if necessary, on matters involving:
1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer
Fire Department; and 4) grants requests.**

This month, the Chief reported on the following matters:

- The Chief communicated with the District's Realtor, Tisha Self, and she was still communicating with property owners;
- The Chief communicated with Simon VanDyk with Touchstone Consulting and Touchstone is still gathering information;
- There were no major repairs or purchases pending;
- The Chief has arranged for Frog Wash to come and power-wash the exterior north side of the station, since the sun does not touch that side, and mildew is growing on the building; and
- The Chief notified the Board that he has asked Overhead Doors to come and perform preventative maintenance on the four (4) large bay doors.

Agenda Item No. 8 – Chief's Report.

Lastly, the Commissioners then reviewed the March 2025 run report that is summarized below. Per the Chief, in March, the District responded to seventeen (17) calls.

Date / Time	Response Address	Nature of Call	Disposition
3/4/25 - 04:13	Big Oaks Ln.	Altered LOC	Pt. transported to Baptist
3/4/25 - 22:16	7035 Sweet Gum Rd.	Grass fire/electrical arc	Extinguished fire/contacted Entergy
*3/5/25 - 12:43	8662 Keith Rd.	Grass fire/land clearing	Controlled burn
3/6/25 - 20:34	Thousand Oaks	Abdominal pains	AEMS transported to St. Elizabeth
3/7/25 - 01:44	127 E. Lee (China)	Structure fire	Assisted w/ extinguishment
3/7/25 - 21:28	Hwy #105	Seizures	AEMS transported to E.R.
*3/9/25 - 14:59	Chimney Rock	General illness	AEMS transported to Baptist
*3/11/25 - 15:17	162 Moore Rd.	Forecable entry	DOS
3/14/25 - 01:30	3413 Tolivar Canal Rd.	Structure fire	Extinguished fire
*3/14/25 - 12:18	3413 Tolivar Canal Rd.	Re-kindle	Extinguished fire
*3/15/25 - 08:26	Rosewood Dr.	Lift assist	No transport - AEMS cancelled
*3/15/25 - 18:31	Old Sour Lake Rd.	Grass fire	Extinguished fire
3/16/25 - 14:58	7410 River Bend	ATV fire	Extinguished fire
3/16/25 - 20:22	Chimney Rock	Chest pains	AEMS transported to St. Elizabeth
3/27/25 - 11:21	Rosewood Dr.	Lift assist	No transport - AEMS cancelled
3/27/25 - 20:01	Rosewood Dr.	Lift assist	No transport - AEMS cancelled
3/28/25 - 06:58	Rosewood Dr.	Cardiac arrest	DOS

* Day FF Responses -6

Agenda Item No. 9— Such other matters that may come before the Board.

No other matters were brought before the Commissioners.

There being no other matters to discuss, Vice-President Simmons thanked the Commissioners for attending and then set the next meeting. He then advised that the next Regular Meeting of the District needed to be moved from May 26, 2025 to May 27, 2025 at 6:00 p.m. because Memorial Day is on May 26, 2025. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:24 p.m. This motion was seconded by Commissioner Mark Zambardino and was unanimously approved by all the Commissioners.

ATTEST TO:

Robert Barnett
Position: Secretary
Date: 5/27/25

A. J. F.
Position: Vice Pres. and
Date: 5/27/25