

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 24th day of November 2025, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioners on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Robert “Lee” Barnett	Secretary
Wade Witt	Director

All said Commissioners were present, except for Commissioner Zambardino. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel
Honorable Brandon Willis	Commissioner Precinct 1, Jefferson County, Texas

At 6:13 p.m., President Johnson announced that a quorum was established and then Chris Gonzales was asked to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 4 – Public Comment.

President Johnson called for public comment. There being none, President Johnson asked that the Commissioners turn to Agenda Item No. 5.

Agenda Item No. 5 – Review, discuss, and approve minutes of the October 27, 2025 Regular Meeting and the November 13, 2025 Special Meeting minutes.

The Commissioners were then asked to review and approve the minutes of the October 27, 2025 Regular Meeting and the November 13, 2025 Special Meeting minutes. The Commissioners reviewed the minutes of the meeting and were informed by Mr. Robert Ring that the minutes were ready to be signed.

There being no changes, a motion was made by Commissioner Hoyt Simmons, which was seconded by Commissioner Robert Barnett and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the October 27, 2025 Regular Meeting and the November 13, 2025 Special Meeting minutes.

Agenda Item No. 6 – Review, approve, and take action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.

President Johnson then called on Mr. Robert Ring to present the financials for October 2025. Mr. Ring then informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$6,540.63. During the month, there was a Tax Deposit of \$992.04 and a deposit of \$43,740.00, which included a transfer of \$35,000.00 from TexSTAR; \$5,000.00 for the Motiva grant; and \$3,740.00 for the Texas Forest Service grant. After considering the expenses paid during the October meeting of \$24,698.47, the ending balance in the District's checking account for the month was \$26,574.20. (*See Exhibit "A-1"*).

Mr. Ring then addressed the District's savings account at Stellar Bank. The beginning balance in the account as of October 1, 2025 was \$11,172.36 and after receiving an interest payment of \$1.71 during the month, the ending balance was \$11,174.07. (*See Exhibit "A-1"*).

Next, Mr. Ring then referred the Commissioners to the TexSTAR account section of the report. At the beginning of October 2025, the District's balance in the account was \$323,475.22. During the month, there was a transfer of \$35,000.00 to the District's checking account and after taking into account this transfer, the ending balance for October 2025 in the TexSTAR account was \$289,558.81 (*See Exhibit "A-1"*).

Combined, Mr. Ring advised that the District's funds available were \$327,307.08. However, after considering funds reserved for the purchase of real

estate and equipment, the District's unrestricted funds were \$204,307.08. (See Exhibit "A-1").

Mr. Ring then presented the Department's savings account balance at Stellar Bank for October 2025. The balance in the account remained at \$16,114.02. (See Exhibit "A-2").

Next, Mr. Ring reviewed the invoices to be paid during the meeting. Per Mr. Ring, the total expenses to be paid were \$31,369.95. A summary of the invoices is set forth in Exhibit "A-3".

The Commissioners were then asked to review the District's Financial Statements and Check Reconciliation through October 2025. (See Exhibit "A-4"). As of the meeting, everything was in order and within the budget.

Mr. Ring then recommended that the Commissioners transfer \$15,000.00 from the TexSTAR account to the District's checking account. The Commissioners agreed with the recommendation.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Robert Barnett made a motion to approve the: i) October 2025 District and Department Account Summaries; ii) approve the invoices to be paid during the meeting; iii) approve the October 2025 Financial Statements and Check Reconciliation; and iv) authorize the transfer of \$15,000.00 from the TexSTAR account to the District's checking account. This motion was seconded by Commissioner Wade Witt and unanimously approved by all the Commissioners present.

Agenda Item No. 7 – Discuss and take action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grant requests.

President Johnson next called for a report on staffing matters and any equipment purchases or repair needs. Chief Gonzales stated that there were no equipment issues to report and that no equipment purchases were necessary during the month. He further reported that he was pleased to announce that in December 2025, there were only four (4) open shifts remaining for the paid firefighters.

Otherwise, no action was required by the Commissioners on this Agenda Item.

Agenda Item No. 8 – Discuss and take action, if necessary, on needed action regarding applying for and/or accepting grants.

Chief Gonzales advised that the District is awaiting a decision on its Firehouse Subs grant application for a new SCBA fill station. Per the Chief, the District is expected to receive notice by January of 2026 as to whether the District was approved for the Grant.

Again, no action was taken on this agenda item.

Agenda Item No. 9 – Discuss and take action, if necessary, on approving the District General Counsel to request appointments and re-appointments to the District’s Board.

Attorney Oxford advised that no action was needed because after discussions with the Commissioners who were up for re-appointment, Attorney Oxford filed the request with the County to make the re-appointment. (See Exhibit “B”). Afterwards, Commissioner Hoyt Simmons announced to the Board that he was not going to ask to be re-appointed as he was ready to retire. In response, all the remaining Commissioners and staff thanked Commissioner Simmons for his service and then discussed the positive changes that have taken place since Commissioner Simmons took office.

Agenda Item No. 10 – Chief’s Report.


Lastly, the Commissioners were asked to review the October 2025 run report that is summarized in the chart below. Per the Chief, in October, the District responded to twelve (12) calls.

Date / Time	Response Address	Nature of Call	Disposition
*10/7/25 - 13:55	Tram Rd.	Seizures	AEMS transported to Baptist
10/9/25 - 14:27	Hwy 105	Diabetic episode	AEMS obtained refusal
*10/11/25 - 16:24	Hwy 90	Fire alarm activation	Cancelled enroute
10/13/25 - 00:01	Alaskan Dr.	Lift assist	AEMS transported to St. Elizabeth
*10/13/25 - 11:36	Broussard Rd.	Difficulty breathing	AEMS transported to Baptist
10/20/25 - 17:54	Rolling Hills Dr.	Hemorrhage	AEMS transported to St. Elizabeth
10/21/25 - 21:52	Broussard Rd.	Difficulty breathing	AEMS transported to Baptist
*10/25/25 - 14:00	Broussard Rd.	Difficulty breathing	AEMS transported to Baptist
10/25/25 - 22:36	Old Sour Lake Rd.	Downed power line	No immediate hazard-contacted Entergy
*10/27/25 - 08:21	Tallow Dr.	Lift assist	AEMS transported to Baptist
10/28/25 - 17:42	Hwy 105	Motor vehicle accident	2 vehicles / no injuries
10/30/24 - 22:06	Tallow Cir.	Odor investigation	No hazard found

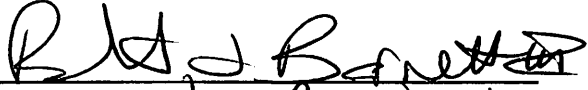
*Daytime FF Response - 5 responses

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and set the next meeting. He then advised that the next Regular Meeting of the District will be on December 22, 2025, at 6:00 p.m. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:41 p.m. This motion was seconded by Commissioner Hoyt Simmons and was unanimously approved by all the Commissioners.

ATTEST TO:



Position: Secretary
Date: 1-24-2026



Position: Vice President
Date: 1/26/2026