

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 27th day of October 2025, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioners on the Board, to-wit:

<b>Commissioners</b>	<b>Position</b>
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Robert “Lee” Barnett	Secretary
Wade Witt	Director

All said Commissioners were present, with the exception of Commissioners Witt and Zambardino. In addition to the above-named Commissioners, the following persons were also present:

<b>Attendee</b>	<b>Position</b>
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford, IV	General Counsel
Kenneth Galloway	Volunteer Fire Department

At 6:11 p.m., President Johnson announced that a quorum was established and then Chris Gonzales was asked to lead the group in prayer and the Pledge of Allegiance.

**Agenda Item No. 4 – Public Comment**

President Johnson called for public comment. There being none, President Johnson asked that the Commissioners turn to Agenda Item No. 5

**Agenda Item No. 5 - Discuss and take action, if necessary, on approving the minutes from the September 29, 2025 Public Hearing and Regular Meeting.**

The Commissioners were then asked to review and approve the minutes of the September 29, 2025 Public Hearing and Regular Meeting. The Commissioners reviewed the minutes of the meeting and were informed by Mr. Robert Ring that the minutes were in order to be signed.

There being no changes, a motion was made by Commissioner Hoyt Simmons, which was seconded by Commissioner Robert Barnett and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the September 29, 2025 Public Hearing and Regular Meeting.

**Agenda Item No. 6 – Review, approve, and take action, if necessary, on approving financial statement; authorize payment of invoices; and amending the budget.**

President Johnson then called on Mr. Robert Ring to present the financials for September 2025. Mr. Ring then informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$20,004.52. During the month, there was a Tax Deposit of \$1,679.90 and a deposit of \$15,000.00, which was from a transfer from the TexSTAR account for operating funds and that was approved at the last meeting. After considering the expenses paid during the September meeting of \$30,143.79, the ending balance in the District's checking account for the month was \$6,540.63. (*See Exhibit "A-1"*).

Mr. Ring then addressed the District's savings account at Stellar Bank. The beginning balance in the account as of September 1, 2025 was \$11,170.86 and after receiving an interest payment of \$1.50 during the month, the ending balance was \$11,172.36. (*See Exhibit "A-1"*).

Next, Mr. Ring then referred the Commissioners to the TexSTAR account section of the report. At the beginning of September 2025, the District's balance in the account was \$337,322.47. During the month, the account was credited with \$1,152.75 in interest, but after accounting for the \$15,000.00 transfer to the District's checking account, the ending balance for September 2025 in the TexSTAR account was \$323,475.22. (*See Exhibit "A-1"*).

Combined, Mr. Ring advised that the District's funds available were \$341,188.21. However, after considering funds reserved for the purchase of real estate and equipment, the District's unrestricted funds were \$218,188.21. (*See*

**Exhibit “A-1”).**

Mr. Ring then presented the Department’s savings account balance at Stellar Bank for September 2025. The balance in the account remained at \$16,114.02. (*See Exhibit “A-2”*).

Next, Mr. Ring reviewed the invoices to be paid during the meeting. Per Mr. Ring, the total expenses to be paid were \$24,698.47. A summary of the invoices is set forth in **Exhibit “A-3”**.

The Commissioners were then asked to review the District’s Financial Statements and Check Reconciliation through September 2025. Mr. Ring noted that Check 1427 to Recon Managed Services approved during the February 2025 meeting was voided and paid online. (*See Exhibit “A-4”*). As of the meeting, everything was in order and within the budget.

Mr. Ring then recommended that the Commissioners transfer \$15,000.00 from the TexSTAR account to the District’s checking account. The Commissioners agreed with the recommendation.

Upon the conclusion of the finances and necessary budget amendments, Commissioner Robert Barnett made a motion to approve the: i) September 2025 District and Department Account Summaries; ii) approve the invoices to be paid during the meeting; iii) approve the September 2025 Financial Statements and Check Reconciliation; and iv) authorize the transfer of \$15,000.00 from the TexSTAR account to the District’s checking account. This motion was seconded by Commissioner Hoyt Simmons and unanimously approved by all the Commissioner’s present.

**Agenda Item No. 7 – Discuss and take-action, if necessary, on adopting the 2025-26 Certified Appraisal Roll.**

President Johnson then directed the Commissioners to the 2025–2026 Certified Appraisal Roll for the District. (*See Exhibit “B”*). Mr. Ring explained that the Certified Appraisal Roll, as prepared by the Jefferson County Appraisal District, reflects the total taxable value for property within the District for the upcoming fiscal year and serves as the official valuation base for calculating the District’s tax rate and associated budget projections. After reviewing the roll and confirming its accuracy, President Johnson asked the Board to consider adopting the Certified Appraisal Roll for fiscal year 2025–2026.

A motion was made by Commissioner Robert Barnett, which was seconded by Commissioner Hoyt Simmons and the unanimous vote of all the Commissioners to adopt the 2025-2026 Jefferson County Certified Appraisal Roll for the District as set forth in **Exhibit “B”**.

**Agenda Item No. 8 – Discuss and take action, if necessary, on matters involving: 1) staffing; 2) purchases and/or 3) repair requests submitted by the Volunteer Fire Department; and 4) grant requests.**

President Johnson next called for a report on staffing matters and any equipment purchases or repair needs. Chief Gonzales stated that there were no equipment issues to report and that no equipment purchases were necessary during the month. He further reported that he was pleased to announce that in November 2025, the District has only four (4) open shifts remaining for the paid firefighters.

Otherwise, no action was required by the Commissioners on this item.

**Agenda Item No. 9 – Discuss and take-action, if necessary, on needed action regarding applying for and/or accepting grants.**

Chief Gonzales reported that the District recently received a five thousand dollar (\$5,000.00) grant from Motiva, which will be used to replace three SCBA bottles. He further advised that the District is awaiting a decision on its Firehouse Subs grant application for a new SCBA fill station. Per the Chief, the District is expected to receive notice by January of 2025 as to whether the District was approved for the Grant.

Again, no action was taken on this agenda item.

**Agenda Item 10 - Discuss and take-action, if necessary, on matters involving the November 4, 2025 sales-tax election.**

No action was taken on this agenda item; however, the Commissioners did discuss the upcoming sales tax election and upcoming event to educate the public on the need for additional sales tax revenues.

**Agenda Item No. 10 – Chief’s Report.**

Lastly, the Commissioners were asked to review the September 2025 run report that is summarized below. Per the Chief, in September, the District responded

to fourteen (14) calls.

Date / Time	Response Address	Nature of Call	Disposition
*9/4/25 - 14:49	2625 S. Pine Island	Mutual aid - Grass fire	Cancelled enroute
9/5/25 - 22:24	Thousand Oaks	Respiratory difficulty	AEMS transported to Baptist
9/7/25 - 20:04	Mazie Dr	Unauthorized burning	Extinguished fire
9/7/25 - 22:24	10764 Old Sour Lake Rd	MVA	No patient(s)
*9/12/25 - 15:21	Hwy #105	MVA-mutual aid SLFD	Assisted with wreck scene
*9/16/25 - 16:00	11440 Hwy #90	Mutual aid - Grass fire	Mutual aid - ESD#3
9/20/25 - 19:21	Old Sour Lake Rd	Possible CVA	AEMS transported to St. Elizabeth
9/20/25 - 22:36	Gentry Rd	Fire alarm activation	False activation
9/23/25 - 19:36	Sweet Gum Rd	Fall	AEMS obtained a refusal
9/24/25 - 01:39	Moore Rd	Assault	AEMS obtained a refusal
9/25/25 - 14:58	Sweet Gum Rd	Breathing problems	AEMS transported to St. Elizabeth
9/26/25 - 14:47	Hwy #105	Welfare check	AEMS obtained a refusal
9/27/25 - 22:04	Broussard Rd	Fall alarm activation	False activation
9/28/25 - 06:15	Hwy #105	Diabetic episode	AEMS obtained a refusal

\* Day FF's -3

\*\* Night FF's -0

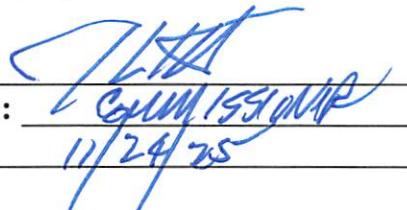
#### **Agenda Item No. 11 – Such other matters that may come before the Board.**

Prior to adjourning, Vice President Hoyt Simmons announced that he would be retiring at the end of year but thanked his fellow Commissioners and staff for all their hard work.

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and set the next meeting. He then advised that the next Regular Meeting of the District will be on November 24, 2025, at 6:00 p.m. Thereafter, Commissioner Robert Barnett made a motion to adjourn the meeting at 6:40 p.m. This motion was seconded by Commissioner Hoyt Simmons and was unanimously approved by all the Commissioners.

#### **ATTEST TO:**

Position:

  
Hoyt Simmons

Date:

11/24/25

Position:

  
Robert Barnett

Date:

11/24/25