

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 29th day of July 2024, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

The roll was called of the Commissioner on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Brett Weldy	Secretary
Mr. Robert “Lee” Barnett	Director

All said Commissioners were present. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Mr. Hubert Oxford, IV	General Counsel

At 6:11 p.m., Commissioner Johnson announced that a quorum was established and then asked Commissioner Simmons, to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 5 - Discuss and take-action, if necessary, on approving the minutes from the June 24, 2024 Regular Meeting.

Turning to Agenda Item No. 5, to review and approval of the minutes of the June 24, 2024 Regular Meeting. The Commissioners reviewed the minutes of the meeting and there were no changes to be made.

There being no additional changes, a motion was made by Commissioner Mark Zambardino, which was seconded by Commissioner Robert Barnett and the unanimous vote of all the Commissioners present, to approve the minutes as

presented of the June 24, 2024 Regular Meeting.

Agenda Item No. 6 - Review and approve and take-action, if necessary, on approving financial statement and approve payment of invoices for July 2024; and amending the budget.

Turning to the Financials for June 2024, Mr. Ring informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$222,570.43. During the month, there was a credit of \$3,312.72 in Tax Deposits. After considering the expenses of \$53,709.12 for the last month, the ending balance in the District's checking account was \$172,174.03. (See Exhibit "A-1").

Mr. Ring then addressed the District's savings account at Stellar Bank account. At the beginning of June, the balance was \$21,135.50 and after receipt of an interest payment of \$2.60, the ending balance was \$21,138.10. (See Exhibit "A-1"). Additionally, Mr. Ring reported that the District's balance in the TexSTAR account was \$185,260.77 and that last month, the District earned \$805.30 in interest.

Combined, Mr. Ring advised that the District's funds available were \$378,572.90 in the District's checking account and saving's account. However, after considering the funds set aside the by the Board for land and equipment acquisition, there remained \$255,572.90 in funds that were unrestricted.

Mr. Ring then presented the Department's bank balances at Stellar Bank for June 2024. After transferring \$10,000.00 back to the District in May 2024, the balance in the checking account was \$0.00. However, in the Departments savings account, the balance was \$16,114.02. (See Exhibit "A-2").

Next, Mr. Ring reviewed the outstanding invoices to be paid and approved at the current meeting. Per Mr. Ring, the total expenses to be paid were \$21,774.82 (See Exhibit "A-3"). Mr. Ring directed the Commissioners to the following list of the invoices paid, or to be paid:

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Paid @ July 2024 Meeting					
Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	6 30 2024	7 4 2024	\$141.41
AT&T	OE-10 Telephone Service (Phone Fax Security)	AUTO	6 30 2024	7 10 2024	\$189.93
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	6 30 2024	7 10 2024	\$83.34
Sparklight	OE-18 Internet & TV	AUTO	6 30 2024	7 20 2024	\$84.99
Entergy	OE-17 Utilities (Electric & Gas)	AUTO	6 30 2024	7 26 2024	\$212.02
Gulf Coast Generators	OE-24 Annual Generator PM	1615	4 19 2024	7 29 2024	\$1,100.00
Bound Tree	OE-15 Medical Supplies Oxygen	1616	7 3 2024	7 29 2024	\$178.19
Safe and Sound Security Services	OE-11 Fire Alarm Service	1617	7 17 2024	7 29 2024	\$45.00
Beaumont Freightliner & Western Star	OE-4 Vehicle Main Repair Pump	1619	7 22 2024	7 29 2024	\$11,110.11
Card Service Center	OE-6 Fuel	POP	6 30 2024	7 27 2024	\$292.34
Card Service Center	OE-23 Station Maintenance	POP	6 30 2024	7 27 2024	\$25.24
Chris Gonzales	OE-25 Paid Salaries	1620	7 24 2024	7 29 2024	\$360.00
John Stone - Unit #171	OE-12 Fuel Reimbursement	1621	7 24 2024	7 29 2024	\$63.25
John Stone - Unit #171	OE-25 Paid Salaries	1621	7 24 2024	7 29 2024	\$630.00
Kaleb Barner - Unit #176	OE-12 Fuel Reimbursement	1622	7 24 2024	7 29 2024	\$54.67
Kaleb Barner - Unit #176	OE-25 Paid Salaries	1622	7 24 2024	7 29 2024	\$571.50
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1623	7 24 2024	7 29 2024	\$32.43
Ehren Davis - Unit #177	OE-25 Paid Salaries	1623	7 24 2024	7 29 2024	\$351.00
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1624	7 24 2024	7 29 2024	\$393.96
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1624	7 24 2024	7 29 2024	\$1,260.00
Gabe Luke - Unit #183	OE-12 Fuel Reimbursement	1625	7 24 2024	7 29 2024	\$377.88
Gabe Luke - Unit #183	OE-25 Paid Salaries	1625	7 24 2024	7 29 2024	\$457.56
Joshua C. Heinz	AE-4 Legal Expenses	1626	6 30 2024	7 29 2024	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1627	6 30 2024	7 29 2024	\$350.00
Chris Gonzales	AE-13 Staff	1628	6 30 2024	7 29 2024	\$1,120.00
Chris Gonzales	OE-25 Paid Salaries	1628	6 30 2024	7 29 2024	\$1,440.00
Robert Ring	AE-13 Staff	1629	6 30 2024	7 29 2024	\$500.00
					\$21,774.82

Before concluding the discussion on the District's Financials, the Commissioners were asked to review the District's Income Statement for June 2024. (See Exhibit "A-4"). Thereafter, the Board discussed transferring additional funds to the TexSTAR account. After some discussion, it was recommended that the District transfer an additional \$100,000.00 from its accounts at Stellar bank to the TexSTAR account.

Upon the conclusion of the discussion on the District's finances, Commissioner Mark Zambardino made a motion to approve the June 2024: i) District and Department Account Summaries; ii) pay outstanding invoices; iii) approve the District's financial statements; and authorized the transfer of \$100,000.00 from Stellar Bank to TexSTAR. (See Exhibits "A-1", "A-2", "A-3", and "A-4"). This motion was seconded by Commissioner Hoyt Simmons and unanimously approved by all the Commissioner's present.

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Agenda Item No. 7 – Discuss and take-action, if necessary, on matters involving: 1) staffing; 2) purchase and/or 3) repair requests submitted by the Volunteer Fire Department.

Turning to Agenda Item No. 7, President Johnson called on the Chief to discuss staffing and equipment purchases. Per the Chief, there has been little, to no volunteers participation and as such, the Chief requested to use a portion of the \$11,000.00 in unexpended staffing budget funds for 2023-2024 to hire paid firefighters to work overnight on the weekends for the remainder of the fiscal year. Thereafter, when preparing the new budget, the District would include staffing for weekends.

The Board agreed, and then Commissioner Mark Zambardino made a motion to approve one person on the weekend, being Friday and Saturday night, until the end of 2024. This motion was seconded by Commissioner Robert Barnett and unanimously approved by all the Commissioner's present.

Agenda Item No. 8 - Discuss and take-action, if necessary, on needed action regarding applying for and/or accepting grants.

Next, the Chief was called on to discuss grants. Chief Gonzales then reported that the Motiva Grant is coming up and the Chief would like to apply for SBCA Bottles, and a 4 gas monitor, which was previously passed during a prior meeting. Otherwise, no action was taken on this agenda.

Agenda Item No. 9 - Discuss and take-action, if necessary, to review and approve proposed appraisal values for the District for 2024-2025; 2024-2025 tax rates; and authorize the President to execute documents required to adopt a 2024-2025 tax rate.

President Johnson then called on Robert Ring to discuss Agenda Item No. 9. Mr. Ring informed the Board that this agenda item needed to be tabled until the next meeting.

Thereafter, Commissioner Hoyt Simmons made a motion to Agenda Item No. 9. This motion was seconded by Commissioner Mark Zambardino and unanimously approved by all the Commissioner's present

Agenda Item No. 10 – Chief’s Report.


The Commissioners reviewed the June 2024 Chief’s report which are summarized below. The Department and the District’s firefighters responded to eleven (11) calls.

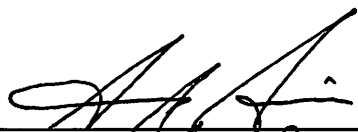
Date / Time	Response Address	Nature of Call	Disposition
6/2/24 - 18:33	Thousand Oaks	Possible CVA	AEMS transported to Baptist
*6/4/24 - 15:47	Kolander Road	Fall with injury	AEMS transported to St. Elizabeth
6/5/24 - 06:37	Basswood Ln.	Medical alert activation	False activation
*6/6/24 - 09:25	Tallow Circle	Mutual Aid - Structure fire	Assisted Hardin County ESD #5
*6/6/24 - 16:07	Wayside Dr.	Breathing difficulties	AEMS transported to Baptist
*6/11/24 - 15:26	Hwy #105	Public assist - Lift assist	No transport
6/14/24 - 05:40	Fir Ln.	Fire alarm activation	No fire/smoke found
6/22/24 - 06:39	Hwy #105	MVC - two vehicles	AEMS transported 1 pt. to St. E.
6/26/24 - 21:53	Moore Road	Fall w/ injury	Pt. was transported to ER by POV
*6/27/24 - 10:42	Black Gum Dr.	Breathing difficulties	AEMS transported to Baptist
*6/28/24 - 16:09	Keith Road	MVC - 1 vehicle	AEMS obtained refusal

Upon the completion of the Chief’s report, no other matters were brought before the Commissioners.

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and then set the next meeting. He then advised that the next Regular Meeting of the District would be on August 26, 2024 at 6:00 p.m. Thereafter, Commissioner Hoyt Simmons made a motion to adjourn the meeting at 6:52 p.m. This motion was seconded by Commissioner Robert Barnett and was unanimously approved by all the Commissioners.

ATTEST TO


 Position: PRESIDENT
 Date: 8-26-2024


 Position: Vice President
 Date: 8/26/24