

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:14 p.m. on the 24th day of July 2023, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

Members of the public were invited to attend and participate in meeting by conference call. A recording of the meeting is available upon request.

The roll was called of the Commissioner on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Brett Weldy	Secretary
Mr. Robert “Lee” Barnett	Director

All said Commissioners were present, except Brett Weldy. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Chief, Chris Gonzales	Administrator
Mr. Robert Ring	Administrative Assistant
Hubert Oxford	General Counsel
Dan Haver	Citizen

At 6:14 p.m., Commissioner Johnson announced that a quorum was established, and then asked Mr. Robert Ring, to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 5 - Discuss and take-action, if necessary, on approving the minutes from the June 26, 2023 Regular Meeting.

Turning to Agenda Item No. 5, to review and approval of the minutes of the June 26, 2023 Regular Meeting. The Commissioners reviewed the minutes of the meeting and there were no changes to be made.

There being no additional change, a motion was made by Commissioner Mark Zambardino, which was seconded by Commissioner Hoyt Simmons and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the June 26, 2023 Regular Meeting.

Agenda Item No. 6 - Review and approve and take-action, if necessary, on approving financial statement and approve payment of invoices for July 2023; and amending the budget.

Turning to the month of June 2023, Mr. Ring informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$195,010.07. During the month, there were credits of \$4,888.17 in Tax Deposits, as well as insurance/miscellaneous credits in the amount of \$973.52 from Texas Mutual Insurance dividend, a credit balance refund in the amount of \$33,715.67 from Architectural Alliance, and a credit of \$1.00 from LexisNexis, for a total credit of \$39,578.36. After considering the expenses of (\$11,602.70) during the month, the ending balance in the District's checking account for the month was \$222,985.73. (See Exhibit "A-1").

Mr. Ring then addressed the District's savings account at Stellar Bank account. At the beginning of June, the balance was \$110,966.56 and after receipt of an interest payment of \$13.68, the ending balance was \$110,980.24. (See Exhibit "A-1").

Together, Mr. Ring advised that the District's funds available were \$333,965.97. However, after considering the Restricted Funds, the District's total unrestricted funds were \$210,965.97.

Mr. Ring then presented the Department's bank balances at Stellar Bank for June 2023, but nothing had changed since the prior month. That is, the Department's checking account remained at \$10,000.00, and the Departments savings account balance was still at \$16,113.02. (See Exhibit "A-2").

Mr. Ring then reviewed the outstanding invoices to be paid and approved at the current meeting. Per Mr. Ring, the total expenses to be paid were \$8,888.38. (See Exhibit "A-3"). A list of the invoices paid, or to be paid, is set forth below.

Paid @ July 2023 Meeting					
Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	6/30/2023	7/4/2023	\$135.35
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	6/30/2023	7/10/2023	\$54.36
AT&T	OE-10 Telephone Service (Phone/Fax/Security)	AUTO	6/30/2023	7/20/2023	\$189.40
Sparklight	OE-18 Internet & TV	AUTO	6/30/2023	7/20/2023	\$84.99
Entergy	OE-17 Utilities (Electric & Gas)	AUTO	6/30/2023	7/26/2023	\$220.66
Cal Bynum	OE-14 Medical Training (CPR &	1437	7/18/2023	7/24/2023	\$100.00
Card Service Center	AE-6 Office, Postage, Operations,	POP	6/30/2023	7/21/2023	\$63.00
Card Service Center	OE-5 Equipment	POP	6/30/2023	7/21/2023	\$20.97
Card Service Center	OE-6 Fuel	POP	6/30/2023	7/21/2023	\$291.07
Card Service Center	OE-23 Station Maintenance	POP	6/30/2023	7/21/2023	\$231.08
Card Service Center	OE-29 Meals	POP	6/30/2023	7/21/2023	\$119.72
Chris Gonzales	OE-25 Paid Salaries	1438	7/19/2023	7/24/2023	\$360.00
John Stone - Unit #171	OE-12 Fuel Reimbursement	1439	7/19/2023	7/24/2023	\$30.92
John Stone - Unit #171	OE-25 Paid Salaries	1439	7/19/2023	7/24/2023	\$324.00
Kaleb Barner - Unit #176	OE-12 Fuel Reimbursement	1440	7/19/2023	7/24/2023	\$71.26
Kaleb Barner - Unit #176	OE-25 Paid Salaries	1440	7/19/2023	7/24/2023	\$711.00
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1441	7/19/2023	7/24/2023	\$31.70
Ehren Davis - Unit #177	OE-25 Paid Salaries	1441	7/19/2023	7/24/2023	\$288.00
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1442	7/19/2023	7/24/2023	\$220.08
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1442	7/19/2023	7/24/2023	\$711.00
Gabe Luke - Unit #183	OE-12 Fuel Reimbursement	1443	7/19/2023	7/24/2023	\$369.42
Gabe Luke - Unit #183	OE-25 Paid Salaries	1443	7/19/2023	7/24/2023	\$500.40
Joshua C. Heinz	AE-4 Legal Expenses	1444	6/30/2023	7/24/2023	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1445	6/30/2023	7/24/2023	\$350.00
Chris Gonzales	AE-13 Staff	1446	6/30/2023	7/24/2023	\$1,120.00
Chris Gonzales	OE-25 Paid Salaries	1446	6/30/2023	7/24/2023	\$1,440.00
Robert Ring	AE-13 Staff	1447	6/30/2023	7/24/2023	\$500.00
					\$8,888.38

The Commissioners were then asked to review the District's balance sheet and Income Statement through June 2023. (See Exhibit "A-4"). Mr. Ring advised that there were no amendments needed at this time.

Thereafter, Commissioner Mark Zambardino made a motion to approve the June 2023: i) District and Department Account Summaries; ii) invoices; and iii) financial statements. This motion was seconded by Commissioner Robert Barnett and unanimously approved by all the Commissioner's present.

Agenda Item No. 7 - Discuss and take-action, if necessary, on matters involving: 1) staffing; 2) purchases of real and/or personal property; and/or 3) repair requests.

This month, there were no repairs, and all equipment is operating. Therefore, no action was taken on this agenda item.

Agenda Item No. 8 - Discuss and take-action, if necessary, on applying for grants and/or accepting grants.

The Chief reported that no action needed to be taken on this agenda item.

Agenda Item No. 9 - Discuss and take-action, if necessary, to review and approve proposed appraisal values for the District for 2023-2024; 2023-2024 tax rates; and authorize the President to execute documents required to adopt a 2023-2024 tax rate.

Turning to Agenda Item No. 9 regarding the approval of the Certified Appraisal Values for the District, Mr. Ring presented the Board with the 2023 Truth in Taxation forms that the Jefferson County Tax Assessor Collector needed to be completed in order to determine the 2023 Certified Appraisal Roll. (*See Exhibit "B"*). Thereafter, he asked for authority to complete the forms and have the President execute them subject to receiving answers to some questions he had regarding the newly acquired debt the District incurred due to the acquisition of the new fire truck.

The Board concurred with the request and a motion was made by Commissioner Hoyt Simmons, which was seconded by Commissioner Mark Zambardino and the unanimous vote of all the Commissioners present, to approve the President to execute 2023-2024 Property Tax forms and to return them to the Jefferson County Tax-Accessor Collector.

Agenda Item No. 10 - Chief's Report

Lastly, the Commissioners then reviewed the June 2023 Chief's report which are summarized below. The Department and the District's firefighters responded to sixteen (16) calls.

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Date / Time	Response Address	Nature of Call	Disposition
6/1/23 - 00:03	Tallow Circle	Allergic reaction	AEMS transported to St. Elizabeth
*6/1/23 - 15:02	Moss Hill Dr.	Anxiety attack	AEMS obtained refusal
*6/1/23 - 16:55	Riverbend Dr.	Good intent call	Removed cat from fire place
*6/2/23 - 08:51	285 Hwy 90	Electncal fire	Cancelled enroute
6/2/23 - 19:18	Hwy #105	Medical alert activation	False activation
*6/5/23 - 09:20	Old Sour Lake Hwy.	Breathing Problems	AEMS obtained refusal
*6/8/23 - 11:13	Broadway (China)	Pipeline leak	Cancelled enroute
6/10/23 - 20:56	9602 Tram Road	Power line down	Structure fire-down power line
*6/12/23 -08:30	Black Gum	Cardiac arrest	DOS
6/16/23 - 21:44	YellowstoneD Dr.	Chest pains	AEMS transported to St. Elizabeth
6/20/23 - 06:51	Hwy #105	Unresponsive	Female found sleeping
*6/20/23 - 13:47	Sturrock Rd.	Possilbe stroke	AEMS transported to St. Elizabeth
*6/21/23 - 16:55	Black Gum Rd.	Fall w/ posible injury	AEMS obtained refusal
6/22/23 - 23:46	Carpenter Rd.	Unknown medical	AEMS transported to ER
*6/26/23 - 16:45	Birch Ln.	Fall w/ possible injury	AEMS transported to Baptist
*6/28/23 -14:02	Hwy #105	Seizures	AEMS transported to ER

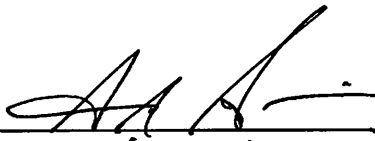
*Daytime FF Response - 10 responses

OPEN DAYS - 5 days

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and then set the next meeting. He then advised that the next Regular Meeting of the District would be on August 28, 2023 at 6:00 p.m. Thereafter, Commissioner Mark Zambardino made a motion to adjourn the meeting at 6:49 p.m. This motion was seconded by Commissioner Robert Barnett and was unanimously approved by all the Commissioners.

ATTEST TO


 Position: PRESIDENT
 Date: 8-28-2023


 Position: Vice-President
 Date: 8-28-2023