

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 1 (“District”) was called at 6:07 p.m. on the 22nd day of May 2023, at the 13550 River Oaks Blvd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

Members of the public were invited to attend and participate in meeting by conference call. A recording of the meeting is available upon request.

The roll was called of the Commissioner on the Board, to-wit:

Commissioners	Position
John Johnson	President
Hoyt Simmons	Vice-President
Mark Zambardino	Treasurer
Brett Weldy	Secretary
Mr. Robert “Lee” Barnett	Director

All said Commissioners were present. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Mr. Robert Ring	Administrative Assistant

At 6:07 p.m., Commissioner Johnson announced that a quorum was established, and then asked Commissioner Simmons to lead the group in prayer and the Pledge of Allegiance.

Agenda Item No. 5 - Discuss and take-action, if necessary, on approving the minutes from the March 27, 2023 Regular Meeting.

Turning to Agenda Item No. 5, to review and approval of the minutes of the March 27, 2023 Regular Meeting. The reason the March 2023 minutes were approved instead of the April 2023 minutes was because the April 2023 Regular Meeting was cancelled due to a lack of quorum. The Commissioners reviewed the minutes of the meeting and there were no changes to be made.

There being no additional change, a motion was made by Commissioner Mark

Zambardino, which was seconded by Commissioner Brett Weldy and the unanimous vote of all the Commissioners present, to approve the minutes as presented of the March 27, 2023 Regular Meeting.

Agenda Item No. 6 - Review and approve and take-action, if necessary, on approving financial statement and approve payment of invoices for April and May 2023; and amending the budget.

Commissioner Johnson then called on Mr. Ring to present the financial reports for the months of March and April 2023. Mr. Ring recommended that he present each month's financials' separately.

a. March 2023 Reports

According to Mr. Ring, the beginning balance in the District's Community/Stellar Bank checking account in March was \$230,216.72. During the month, there were credits of \$15,886.90 in Tax Deposits. After taking into account the expenses of (\$26,893.53) during the month, the ending balance in the District's checking account for the month was \$219,210.09. (See **Exhibit "A-1"**).

Next, Mr. Ring addressed the District's savings account at Allegiance/Stellar Bank account. At the beginning of March, the balance was \$110,924.62 and after receipt of an interest payment of \$14.13, the ending balance was \$110,938.75 (See **Exhibit "A-1"**).

Combined, Mr. Ring advised that the District's funds available at the end of March 2023 were \$330,148.84. However, after considering the Restricted Funds, the District's total unrestricted funds were \$207,141.84.

Afterwards, Mr. Ring presented the Department's bank balances at Stellar Bank for March 2023. According to Mr. Ring, the Department's checking account remained at \$10,000.00. Likewise, the Departments savings account balance remained at \$16,113.02. (See **Exhibit "A-2"**).

Mr. Ring then reviewed the outstanding invoices that had to be paid in April 2023. (See **Exhibit "A-3"**). A list of the invoices paid, or to be paid, is set forth below.

April 2023 Invoice					
Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	3/31/2023	4/3/2023	\$135.35
AT&T	OE-10 Telephone Service (Phone/Fax/Security)	AUTO	3/31/2023	4/7/2023	\$190.72
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	3/31/2023	4/10/2023	\$61.28
Sparklight	OE-18 Internet & TV	AUTO	3/31/2023	4/20/2023	\$84.99
Entergy	OE-17 Utilities (Electric & Gas)	AUTO	3/31/2023	4/26/2023	\$188.32
PT Hydraulics	OE-5 Equipment Maint/Repair/Purchase	1385	3/2/2023	4/27/2023	\$286.45
Emergency Medical Products	OE-15 Medical Supplies/Oxygen	1386	3/28/2023	4/27/2023	\$32.50
Weis Fire & Saftex Equipment, LLC	OE-5 Equipment Maint/Repair/Purchase	1405	3/29/2023	4/27/2023	\$186.39
ESO Solutions, Inc.	OE-26 Emergency Reporting (Software)	1387	4/1/2023	4/27/2023	\$2,327.60
Erick Marroquin	OE-9 Uniform Maintenance/Purchases	1388	4/6/2023	4/27/2023	\$110.35
Mitchell T Fontenote CPA, Inc.	AE-8 Accounting Expenses	1389	4/18/2023	4/27/2023	\$1,250.00
Emergency Medical Products	OE-15 Medical Supplies/Oxygen	1390	4/19/2023	4/27/2023	\$156.68
Casco Industries Inc	OE-5 Equipment Maint/Repair/Purchase	1391	4/24/2023	4/27/2023	\$1,031.00
Cal Bynum	OE-14 Medical Training (CPR & Other)	1392	4/25/2023	4/27/2023	\$100.00
Safe and Sound Security Services	OE-11 Fire Alarm Service	1393	4/27/2023	4/27/2023	\$443.40
Card Service Center	OE-4 Vehicle Maint/Repair/Pump Recertification	POP	3/31/2023	4/26/2023	\$16.00
Card Service Center	OE-5 Equipment Maint/Repair/Purchase	POP	3/31/2023	4/26/2023	\$167.80
Card Service Center	OE-6 Fuel	POP	3/31/2023	4/26/2023	\$458.20
Card Service Center	OE-15 Medical Supplies/Oxygen	POP	3/31/2023	4/26/2023	\$196.85
Card Service Center	OE-29 Meals	POP	3/31/2023	4/26/2023	\$167.53
Chris Gonzales	OE-25 Paid Salaries	1394	4/19/2023	4/27/2023	\$549.00
John Stone - Unit #171	OE-12 Fuel Reimbursement	1395	4/19/2023	4/27/2023	\$61.83
John Stone - Unit #171	OE-25 Paid Salaries	1395	4/19/2023	4/27/2023	\$594.00
Kaleb Barner - Unit #176	OE-12 Fuel Reimbursement	1396	4/19/2023	4/27/2023	\$17.82
Kaleb Barner - Unit #176	OE-25 Paid Salaries	1396	4/19/2023	4/27/2023	\$162.00
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1397	4/19/2023	4/27/2023	\$47.55
Ehren Davis - Unit #177	OE-25 Paid Salaries	1397	4/19/2023	4/27/2023	\$508.50
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1398	4/19/2023	4/27/2023	\$165.06
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1398	4/19/2023	4/27/2023	\$459.00
Gabe Luke - Unit #183	OE-12 Fuel Reimbursement	1399	4/19/2023	4/27/2023	\$369.42
Gabe Luke - Unit #183	OE-25 Paid Salaries	1399	4/19/2023	4/27/2023	\$502.50
Will Roane - Unit #185	OE-12 Fuel Reimbursement	1400	4/19/2023	4/27/2023	\$106.63
Will Roane - Unit #185	OE-25 Paid Salaries	1400	4/19/2023	4/27/2023	\$342.00
Joshua C. Heinz	AE-4 Legal Expenses	1401	3/31/2023	4/27/2023	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1402	3/31/2023	4/27/2023	\$350.00
Chris Gonzales	AE-13 Staff	1403	3/31/2023	4/27/2023	\$1,120.00
Chris Gonzales	OE-25 Paid Salaries	1403	3/31/2023	4/27/2023	\$1,440.00
Robert Ring	AE-13 Staff	1404	3/31/2023	4/27/2023	\$500.00
					\$15,236.72

b. April 2023 Financial Reports

Turning to the month of April, Mr. Ring informed the Commissioners that the District's beginning balance in its Checking account at Stellar Bank was \$219,210.09. During the month, there were credits of \$5,270.09 in Tax Deposits. After considering the expenses of (\$15,236.72) during the month, the ending balance in the District's checking account for the month was \$209,243.46. (See Exhibit "A-1").

Mr. Ring then addressed the District's savings account at Allegiance/Stellar Bank account. At the beginning of April, the balance was \$110,938.75 and after receipt of an interest payment of \$13.68, the ending balance was \$110,952.43. (See Exhibit "A-1").

Together, Mr. Ring advised that the District's funds available were \$320,195.89. However, after considering the Restricted Funds, the District's total unrestricted funds were \$197,195.89.

Mr. Ring then presented the Department's bank balances at Stellar Bank for

March 2023, but nothing had changed in between the months of March and April 2023. That is, the Department’s checking account remained at \$10,000.00 and the Departments savings account balance was still at \$16,113.02. (See Exhibit “A-2”).

Mr. Ring then reviewed the outstanding invoices to be paid and approved at the current meeting. Per Mr. Ring, the total expenses to be paid were \$16,031.21. (See Exhibit “A-3”). A list of the invoices paid, or to be paid, is set forth below.

Paid @ May 2023 Meeting					
Payee	Category	Check #	Date Incurred	Date Paid	Amount
Dish	OE-18 Internet & TV	AUTO	4/30/2023	5/3/2023	\$135.35
CenterPoint Energy	OE-17 Utilities (Electric & Gas)	AUTO	4/30/2023	5/9/2023	\$59.44
AT&T	OE-10 Telephone Service (Phone/Fax/Security)	AUTO	4/30/2023	5/10/2023	\$190.45
Sparklight	OE-18 Internet & TV	AUTO	4/30/2023	5/20/2023	\$84.99
Entergy	OE-17 Utilities (Electric & Gas)	AUTO	4/30/2023	5/25/2023	\$164.08
VFIS of Texas	AE-2 VFIS Property Insurance	ONLINE	3/23/2023	5/22/2023	\$5,829.00
Emergency Medical Products	OE-15 Medical Supplies/Oxygen	1406	4/19/2023	5/22/2023	\$156.68
Coastal Welding Supply Inc.	OE-15 Medical Supplies/Oxygen	1407	4/19/2023	5/22/2023	\$10.34
Emergency Medical Products	OE-15 Medical Supplies/Oxygen	1408	4/21/2023	5/22/2023	\$21.26
Terry Peddy Pest Control	OE-23 Station Maintenance	1409	5/1/2023	5/22/2023	\$60.00
Municipal Emergency Services Inc	OE-5 Equipment Main/Repair/Purchase	1410	5/16/2023	5/22/2023	\$1,101.50
Card Service Center	OE-4 Vehicle Main/Repair/Pump Recertification	POP	4/30/2023	5/20/2023	\$137.80
Card Service Center	OE-6 Fuel	POP	4/30/2023	5/20/2023	\$261.96
Card Service Center	OE-23 Station Maintenance	POP	4/30/2023	5/20/2023	\$211.70
Card Service Center	OE-29 Meals	POP	4/30/2023	5/20/2023	\$113.40
Chris Gonzales	OE-25 Paid Salaries	1411	5/17/2023	5/22/2023	\$288.00
John Stone - Unit #171	OE-12 Fuel Reimbursement	1412	5/17/2023	5/22/2023	\$61.83
John Stone - Unit #171	OE-25 Paid Salaries	1412	5/17/2023	5/22/2023	\$715.50
Ehren Davis - Unit #177	OE-12 Fuel Reimbursement	1413	5/17/2023	5/22/2023	\$15.85
Ehren Davis - Unit #177	OE-25 Paid Salaries	1413	5/17/2023	5/22/2023	\$180.00
Matthew Behnken - Unit #178	OE-12 Fuel Reimbursement	1414	5/17/2023	5/22/2023	\$385.14
Matthew Behnken - Unit #178	OE-25 Paid Salaries	1414	5/17/2023	5/22/2023	\$1,251.00
Gabe Luke - Unit #183	OE-12 Fuel Reimbursement	1415	5/17/2023	5/22/2023	\$246.28
Gabe Luke - Unit #183	OE-25 Paid Salaries	1415	5/17/2023	5/22/2023	\$320.58
Will Roane - Unit #185	OE-12 Fuel Reimbursement	1416	5/17/2023	5/22/2023	\$89.08
Will Roane - Unit #185	OE-25 Paid Salaries	1416	5/17/2023	5/22/2023	\$180.00
Joshua C. Heinz	AE-4 Legal Expenses	1417	4/30/2023	5/22/2023	\$350.00
Hubert Oxford, IV	AE-4 Legal Expenses	1418	4/30/2023	5/22/2023	\$350.00
Chris Gonzales	AE-13 Staff	1419	4/30/2023	5/22/2023	\$1,120.00
Chris Gonzales	OE-25 Paid Salaries	1419	4/30/2023	5/22/2023	\$1,440.00
Robert Ring	AE-13 Staff	1420	4/30/2023	5/22/2023	\$500.00
					\$16,031.21

The Commissioners were then asked to review the District’s balance sheet and Income Statement through April 2023. (See Exhibit “A-4”). Mr. Ring identified several line items in the Income Statement that will need to be amended but otherwise, the District’s financials were in order.

Thereafter, Commissioner Hoyt Simmons made a motion to approve the March and April 2023: i) District and Department Account Summaries; ii) invoices; and iii) financial statements. This motion was seconded by Commissioner Mark Zambardino and unanimously approved by all the Commissioner’s present.

Agenda Item No. 7 - Discuss and take-action, if necessary, on matters involving: 1) staffing; 2) purchases of real and/or personal property; and/or 3) repair requests.

This month, the discussion on Agenda Item No. 7 was to announce that Staff secured a price from Siddons Martin to purchase a fire truck that will replace Engine 13. According to Mr. Ring, the sales price of the new truck is \$412,690.00. (See Exhibit “B”). Mr. Ring then provided the Commissioners with the basic terms for purchase and loan. The basic terms were as follows:

- Project Pricing: \$414,690.00 (includes \$2,000.00 for HGAC-See Agenda Item 11);
- Down Payment: \$50,000.00; and
- Financed Amount: \$364,690.00.

Mr. Ring told the Commissioners that once staff determined the amount to be financed, they discussed financing options with Steller Bank and Government Capital. According to Mr. Ring, the District’s financing options were either through a traditional loan for ten (10) years as provided for in Section 775.085(c)(1); or through a lease purchase agreement in which the loan may be for fifteen (15) years. See Tex. Loc. Gov’t Code Section 271.005. Mr. Ring conveyed that Stellar Bank and Government Capital each offered traditional loan terms for ten (10) years but were advised by both that District would not qualify for a ten (10) year loan because the annual payments were not affordable to the District. Therefore, since Stellar Bank did not offer lease purchase agreements, the District was left with one choice, to secure a lease purchase agreement with Government Capital for a fifteen (15) year term with an interest rate of 5.39% . In addition, Mr. Ring highlighted that unlike a traditional loan, the lease purchase agreements cannot be paid off or refinance the loan until the seventh (7th) anniversary without incurring a penalty.

A summary of the two loan options is set forth below:

Loan	Term/Interest Rate	Annual Payment
Traditional Loan-Stellar Bank (See Exhibit “C”).	Ten (10) years/	Rate for ten (10) years with \$30,000.00 down was \$53,496.00 but even with \$50,000.00 down, the annual cost of the loan disqualified the District from securing a loan.

Lease Purchase Agreement-Government Capital. (See Exhibit "D").	Fifteen (15) years/5.39%	\$36,067.34
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After a discussion on approving the Government Capital proposal, Commissioner Mark Zambardino made a motion to approve the financing agreement with Government Capital for fifteen (15) year term at an interest rate of 5.39% to finance \$364,690.00 with the understanding that there is a penalty for early payment or refinance until the seventh (7th) anniversary of the loan. This motion was seconded by Commissioner Robert Barnett and unanimously approved by all the Commissioner's present.

Agenda Item No. 8 - Discuss and take-action, if necessary, on applying for grants and/or accepting grants.

No action was taken as there were no grants to approve or accept.

Agenda Item No. 9 - Discuss and take-action, if necessary, approving agreements and/or resolutions with Stellar Bank to be in compliance with Chapter 2256 and 2257 of the Government Code.

Turning to Agenda Item No. 10 regarding the approval of agreements and/or resolutions with Stellar Bank, Mr. Ring advised that no action needed to be taken on this agenda item because at the last month's meeting, the Commissioners gave President Johnson authority to execute the agreement, or a similar agreement that satisfied the requirements of Chapter 2257 of the Texas Government Code.

Agenda Item No. 10 - Discuss and take-action, if necessary, to terminate agreement with Architectural Alliance.

Mr. Ring then asked to address Agenda Item No. 10, to discuss the termination of the agreement with Architectural Alliance. Mr. Ring reminded the District paid Architectural Alliance a total of \$36,675.00 in August 2022 and October 2022 to assist with architectural work to build a new fire station. Unfortunately, the District was unable to secure property to locate the proposed station and therefore, the District was not going to be able to move forward with the project. Therefore, the District needed to terminate their agreement with Architectural Alliance and receive

the unused funds being held by Architectural Alliance totaling \$33,715.67. In response to questions regarding the timing of any termination, Mr. Ring referred the Commissioners to Section 4 of the Amended Agreement, which states that upon giving seven (7) days' notice of termination, Architectural Alliance shall return the unused portion of the initial payment. (See **Exhibit "E"**).

In response, Commissioner Robert Barnett made a motion to approve the termination of the agreement with Architectural Alliance and to request a refund of the District's unused funds totaling \$33,715.67. This motion was seconded by Commissioner Hoyt Simmons and unanimously approved by all the Commissioner's present.

Agenda Item No. 11 - Discuss and take-action, if necessary, on authorizing the execution of an agreement to join the HGAC.

Turning to Agenda Item No. 11, Mr. Ring was called upon to discuss and he explained to the Commissioners that they needed to ratify the agreement between the Houston Galveston Area Counsel ("HGAC") and the District that the District entered into on April 25, 2023. (See **Exhibit "F"**). Mr. Ring explained that the HGAC is a purchasing cooperative that a government entity can join and once a member, a government entity is entitled to purchase equipment through the cooperative instead of having to go through the competitive bidding process. See Tex. Loc. Gov't Code § 271.002. According to Mr. Ring, the District is acquiring its new fire truck through the HGAC.

Following a discussion on the agenda item, Commissioner Mark Zambardino made a motion to ratify the agreement entered into by the District on April 25, 2023 with the Houston Galveston Area Counsel. This motion was seconded by Commissioner Robert Barnett and unanimously approved by all the Commissioner's present.

Agenda Item No. 12 - Discuss and take-action, if necessary to approve the disposal of surplus and salvage property.

President Johnson then asked the Commissioners to address Agenda Item 12 to approve the disposal of surplus and salvage Property. He then called on Mr. Ring to discuss. Mr. Ring informed the Commissioners that staff recommended the Commissioners declare Engine 13 and equipment such as hoses, generator, extrication tools, ladders, etc. on Engine 13 as surplus property.

If the property was declared surplus, as required by Texas H&S Code § 775.251, he then provided the Commissioners with the various methods, according to Attorney Oxford, that the property could be sold. The options to sell the property were as follows:

Method	Statutory Authority	Comments
Sell with a competitive bid or auction	Texas Local Gov't Code § 263.152(a)(1).	This is a time consuming and tedious process because it requires posting notice, etc.
Internet Auction	Texas H &S Code § 775.0735(a)(4) and (d).	Sell property through an Internet Auction site but the property must be posted on the site for at least ten days.
Trade in Truck	Texas H &S Code § 775.0735(a)(4) and (d).	Trade in Engine 13 for the new truck.
Sell to another District or Volunteer Fire Department	Texas H &S Code § 775.251(c)	District may sell to another volunteer fire department for the fair market value.
Texas Helping Hands Program	Texas Educ. Code §88.106(c).	Donate the property through the Helping Hand program administered by the Texas Forrest Service. For the sale of the fire truck, this is not a viable option. https://tfsweb.tamu.edu/HelpingHandsProgram/

At the end of the discussion on methods to sell the engine and corresponding equipment, it was agreed that the District wanted to sell the engine to another District or volunteer fire station for the fair market value or through a qualified online auction, if necessary. In response, Mr. Ring informed the Commissioners that the fair market value amount was determined by the Commissioners according to Texas H &S Code 775.0735(e). Furthermore, Mr. Ring asked for authority to sell the engine along with equipment on the engine separately, or together as a package, to

maximize the payment.

After the discussion to sell of Engine 13 and equipment on the engine, a motion was made by Commissioner Mark Zambardino to: i) declare Engine 13 and certain equipment on the engine such as the hoses, ladders, extraction equipment, and generators to be surplus property; and ii) to dispose of the property, subject to the Board's approval and an inventory of equipment to be sold with Engine 13, by way of sale for the fair market value to another District or volunteer fire station, or in the alternative, through the online auction process. This motion was seconded by Commissioner Robert Barnett with the unanimous consent of all the Commissioners.

Agenda Item No. 13 - Chief's Report

Lastly, the Commissioners then reviewed the March and April 2023 Chief's report which are summarized below.

March 2023 Run Report			
Date / Time	Response Address	Nature of Call	Disposition
*3/1/23 - 13:57	Pinewood	Grass fire - Mutual aid	Assisted HCESD#5
*3/1/23 - 15:45	23000 Hwy #90	Grass fire - Mutual aid	Assisted JCESD#3
*3/2/23 - 10:12	Thousand Oaks	Man down	Pt. was sleeping - no transport
*3/6/23 - 15:14	South Beaumont (China)	Leg fracture	Assisted with pt. care
*3/6/23 - 16:11	15879 Old Sour Lake Rd.	Possible structure fire	No fire - smoke from Bar-B-Q pit
*3/7/23 - 14:25	13499 Hwy #105	Motor vehicle accident	No pt's - refusals (3)
3/10/23 - 2:30	Wayside Dr.	Smoke alarm activation	Pot left on stove - no fire
3/11/23 - 16:29	Tram Road	Fall	Lift assist only - no transport
3/11/23 - 22:09	Hwy #105 @ Reins Rd.	Motor vehicle accident	1 injury - transported to St. E.
3/14/23 - 20:32	Westchester Ln.	Seizures	Pt. transported to St. E. Priority 1
3/16/23 - 00:18	Reins Rd. @ Moore Rr.	Motor vehicle accident	Pt's (4) transported to St. Elizabeth
*3/16/23 - 13:48	13445 Innwood Dr.	Fire alarm activation	Accidental activation
3/17/23 - 23:31	Tram Road	Respiratory distress	AEMS transported to Baptist
3/18/23 - 04:41	10465 Duncan Road	Fire alarm activation	Accidental activation
3/20/23 - 19:14	Davida Dr.	Medical alarm activation	Accidental activation
*3/21/23 - 16:14	424 Kolander	Structure fire - mutual aid	Fire out upon arrival
3/25/23 - 06:22	630 Casey Drive	Possible structure fire	Cancelled enroute
*3/27/23 - 08:10	Reins Road	Fall with injury	AEMS transported to Baptist
3/29/23 - 21:01	Rolling Hills Dr.	Breathig difficulty	AEMS transported to St. Elizabeth

*Daytime FF Response - 9 responses
OPEN DAYS - 3 day


April 2023 Run Report			
Date / Time	Response Address	Nature of Call	Disposition
4/1/23 - 20:31	Bertrand Rd.	Assault	AEMS obtained refusal
4/2/23 - 08:06	River Oaks Blvd.	Respiratory distress	Placed on standby
4/2/23 - 13:58	Capital Dr.	Unknown nature	Undertermined
*4/3/23 - 11:55	Sadlewood Ct.	Dizziness	AEMS transported to Baptist
*4/13/23 - 08:52	Davida Dr.	General weakness	AEMS transported to Baptist
4/15/23 - 18:28	Wayside Dr.	Fall w/injury	AEMS transported to Baptist
4/18/23 - 19:59	Blackgum	Fall - unknown injury	AEMS transported to Baptist
4/19/23 - 22:42	Westchester Ln.	Possible overdose	AEMS transport to St. Elizabeth
*4/27/23 - 15:30	Tram Road	Cardiac problems	Unknown tansport
4/29/23 - 02:04	Riverbend @ Niagra	Motor vehicle accident	Pt. transported to St. Elizabeth
*4/30/23 - 12:28	Reins Road	Abdominal pains	Transported via private vehicle

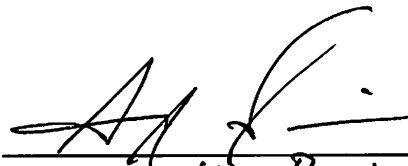
*Daytime FF Response - 4 responses

OPEN DAYS - 3 day

There being no other matters to discuss, President Johnson thanked the Commissioners for attending and then set the next meeting. He then advised that the next Regular Meeting of the District would be on June 26, 2023 at 6:00 p.m. Thereafter, Commissioner Mark Zambardino made a motion to adjourn the meeting at 6:52 p.m. This motion was seconded by Commissioner Robert Barnett and was unanimously approved by all the Commissioners.

ATTEST TO


 Position: PRESIDENT
 Date: 6-26-2023


 Position: Vice President
 Date: 6-26-2023